

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

December 13, 2022

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session December 13, 2022 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Chair Jeff Baldus, Vice-Chair Mike Ankeny, John Mueller, Jerry Reinartz and Polly Glynn. Also in attendance were County Attorney Kristen Nelsen, County Administrator Trish Harren, Executive Assistant Denise Barthels, and Austin Daily Herald Editor Eric Johnson.

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the agenda adding accepting a \$2500 donation from Hormel Foods. Motion carried.

County Attorney Kristen Nelsen provided a department update. Ms. Nelsen reported that staff is doing awesome in working through the backlog of cases despite continuing to battle Covid. Six homicide cases resolved with five pending and have received some guilty verdicts on some criminal sex offender cases. The department has handled more gross misdemeanor cases January through October (455) than similar sized neighboring counties. Ms. Nelsen acknowledged with appreciation Steve King's correctional services department for its remarkable pre-trial release program. It was noted that the department has assisted Environmental Services in addressing solid waste violations. Body cams are now in use and the department is establishing procedures for handling the additional data.

HEALTH & HUMAN SERVICES BOARD:

Val Kruger presented information regarding SSIS payments pertaining to court appointed guardianships.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the Health & Human Services accounts payable totaling \$242,547.35. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Mueller, to approve a grant with the Department of Human Services, Aging and Adult Services Division in the total amount of \$4,463.83. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the Community Supports Program (CSP) contract with the Minnesota Department of Human Services agreement effective 1/1/2023 to 12/31/2024 (2 – year grant \$556,254). Motion carried.

Motion made by Commissioner Mueller, seconded by Commissioner Glynn, to approve the Children's Mental Health Screening Grant effective 1/1/2023 to 12/31/2023. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the Family Home Visiting Strong Foundations Grant effective 1/1/2023 to 12/31/2027 (evidenced based \$103,808). Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Mueller, to approve the Purchase of Service Agreements renewals effective 1/1/23 – 12/31/23 (unless noted) for the following:

Case Management	Thomas Allen, Inc
Employment Services	Cedar Valley Services Workforce Development, Inc. for MFIP & DWP
Family Services	Parenting Resource Center – Helping Homes & Parent Education Parenting Resource Center - Parents Forever/Admin Services Parenting Resource Center - Seibel Center Visitation and Exchange Services
Funeral Assistance	Mahn Funeral & Cremation Services (10/1/22 – 12/31/22)
Guardian/Conservator	Alternative Resolutions Independent Management Services
Housing Support	Meadow Manor (7/1/22 – 6/30/23)
Interpreter	Parenting Resource Center – Welcome Center Interpreter
Mental Health	Quality Community Services, Inc.(The Bridge)
Residential	Nexus-Gerard Family Healing, LLC
SNAP (Supplemental Nutritional Assistance Program)	Workforce Development, Inc. (Wabasha County) SNAP job training (10/1/22 – 9/30/23)

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the Social Service Actions. Motion carried.

Motion made by Commissioner Mueller, seconded by Commissioner Glynn, to adjourn the Health & Human Services Board meeting at 9:51 a.m. Motion carried.

COUNTY BOARD

The Regular Session of the Board was reconvened at 9:55 a.m. for regular business items.

Scott Delaney and other representatives from The Bridge provided the Board with an annual program update.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to approve the minutes of December 1, 2022 regular and work session. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Mueller, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Above All Cleaning, Inc	6,118.16	Insight Direct USA, Inc	11,140.04
Bishop Excavating Inc	16,719.95	Joseph Company, Inc/The	5,750.00
City Of Austin	40,000.00	KNOW INK	8,250.00

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Coordes Guns LLC	4,095.00	Leadership Development Resources	3,289.00
DataWorks Plus LLC	17,225.80	Midstates Equipment & Supply	18,808.36
Donnelly Law Firm, PLLC	5,558.64	Positive Promotions, Inc.	2,364.48
Fox Electric Company	2,034.00	Ziegler, Inc	2,571.14
Freeborn County Co-Operative Oil Co.	11,058.06	71 Payments less than 2000	37,762.36
G & G Heating And Air Conditioning	4,200.00		
		Final Total:	196,944.99

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Mueller, to approve the Municipality Grant application of the City of Elkton and authorize the payment of American Rescue Plan Act funds (\$25,000). Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Mueller, to declare a YY-250 welder (SN B94A-47457) as surplus property for auction. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the UHL preventative maintenance agreement for 2023. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve CivicPlus Master Service Agreement and Statement of Work for Municode to recodify the Mower County Code of the County/Ordinances. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Mueller, to approve CivicPlus Master Service Agreement and Statement of Work for CivicClerk. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve out-of-state travel for attorney staff to attend a National District Attorneys Association conference. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to accept a donation of merchandise from Games People Play for the Coffee Connection program. Motion carried.

Motion made by Commissioner Mueller, seconded by Commissioner Glynn, to accept a \$2500 donation from Hormel Foods for Health & Human Services. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Mueller, to approve Helping America Vote Act (HAVA) State of Minnesota 2022 Election Security Grant (Phase 2) Agreement (\$4,286.94) (effective 10/31/22 – 3/23/2027). Motion carried.

The Board expressed appreciation for Jerry McCarthy's service on the Planning Commissioner and Board of Adjustment for nine years.

Motion made by Commissioner Mueller, seconded by Commissioner Glynn, to reappoint Dan Vermilyea for a third term on the Planning Commission and Board of Adjustment (1/1/23 – 12/31/25). Motion carried.

Date: December 13, 2022

Res. #144-22

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 13, 2022 at the Mower County Government Center, Austin, Minnesota.

WHEREAS, Mower County has applied for and received authorization pursuant to part [7020.1600](#), subpart 3a, item C, to implement an animal feedlot program,

WHEREAS, Mn Rules 7020.1600 Subp. 3C requires a Delegation Agreement Work Plan that must be reviewed and approved by the County and the MPCA annually,

WHEREAS, Motion was made November 2, 2021 to adopt the 2022-2023 County Feedlot Delegation Agreement Work Plan for the period January 1, 2022 to December 31, 2023,

WHEREAS, the 2022-2023 County Feedlot Delegation Agreement Work Plan identifies Megan West as County Feedlot Officer responsible for the 2022 and 2023 Work Plan Review,

WHEREAS, the County Feedlot Pollution Control Officer is employee or officer of a delegated county who is knowledgeable in agriculture and who is designated by the county board to perform the duties under part [7020.1600](#), on said petition;

NOW, THEREFORE, BE IT RESOLVED that Danielle Anderson – Environmental Technician in Office of Environmental Services is hereby designated the County Feedlot Pollution Control Officer; and that the 2022-2023 MPCA Delegation Agreement Work Plan shall be amended to identify Danielle Anderson as the County Feedlot Officer responsible for the Work Plan;

BE IT FURTHER RESOLVED that said petition is hereby approved, as recommended by Valerie Sheedy, Assistant Public Works Director, Mower County Environmental Services:

Passed and approved this 13th day of December, 2022.

Date: December 13, 2022

Res. #145-22

RESOLUTION

WCI Austin Landfill, LLC
Mower County Bond Release and Update

On motion of Commissioner Reinartz, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held December 13, 2022 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the County's Solid Waste Ordinance (the "Ordinance"), on May 6, 2003 Mower County Board issued VEIT Demolition Debris Facility – Austin, LLC a renewal and expansion to Conditional Use Permit #521, to operate a demolition debris landfill located at 24477 US Highway 218 in Austin MN with a parcel identification number(s) of 08.021.0071 and 08.021.0070; and

WHEREAS, issuance of CUP#521 required the applicant to post a \$25,000 bond in the event an Environmental Assessment Worksheet is required for expansion into the east 50 acres; and

WHEREAS, SKB Environmental dba WCI Austin Landfill has acquired the VEIT Property and all permitting and, licensures, and bonding required thereto; and

WHEREAS, on November 1, 2022 Mower County Board approved amendment to CUP #495 authorizing combination of CUP #521 & #778 issued to the VEIT/Vonco property with CUP #516 & #495 issued to SKB Landfill under a single permit #495A to WCI Austin Landfill LLC dba SKB Environmental; and

WHEREAS, the combination of permits effectively closes the legacy VEIT facility so the EAW bond is no longer required; and

WHEREAS, CUP #495A requires a single \$100,000 surety bond which covers the combined facility in lieu of two individual \$50,000 bonds issued to each the SKB Landfill and the VEIT/Vonco Site; and

NOW, THEREFORE BE IT RESOLVED that the Mower County Board releases Bond #862803 in the amount of \$25000 for the EAW; and

BE IT FURTHER RESOLVED that the Mower County Board authorizes release of one of the \$50,000 bonds (either #865804 or #31428) and amendment of the other to a single \$100,000 surety bond to cover both facilities.

Passed and approved this 13th day of December, 2022.

Date: December 13, 2022

Res. #146-22

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Mueller, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 13, 2022 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system

on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): John and Joanne Kiser

Property address: 62318 290th St, Sargeant MN 55973

Parcel Identification No: 17.030.0020

Tax parcel legal description:

That part of the Southwest Quarter of Section 30, Township 104 North, Range 16, West, Mower County, Minnesota described as follows: Commencing at the southeast corner of the Southwest Quarter of said Section 30; thence South 89 degrees 38 minutes 32 seconds West (NOTE: All Bearings are in relationship with the Mower County Coordinate System NAD 83, Adjusted 1996), along the south line of said Southwest Quarter, 563.14 feet to the POINT OF BEGINNING; thence North 00 degrees 21 minutes 28 seconds West, 768.26 feet; thence South 89 degrees 38 minutes 32 seconds West, 567.00 feet; thence South 00 degrees 21 minutes 28 seconds East 768.26 feet to said south line; thence North 89 degrees 38 minutes 32 seconds East, along said south line, 567.00 feet to the POINT OF BEGINNING.

Assessment amount: \$23,400.00 (Twenty-Three Thousand Four Hundred dollars and no/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2022, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the entire assessment on such property by December 31, 2022 without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

BE IT FURTHER RESOLVED, that the Mower County Board Chair is hereby authorized to execute the Promissory Note on behalf of the County for the loan of funds from the Mower County Septic Loan program.

Passed and approved this 13th day of December, 2022.

Date: December 13, 2022

Res. #147-22

RESOLUTION ADOPTING ASSESSMENT

On a motion from Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at meeting held Tuesday, December 13, 2022 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Melissa Wendt Drake and Darin Drake

Property address: 62297 320th St, Sargeant MN 55973

Parcel Identification No: 17.018.0020

Tax parcel legal description:

That part of the NE 1/4 of the NW 1/4 of Section 18, Township 104 North, Range 16 West, Mower County, Minnesota, described as follows:

Commencing at the Northeast corner of said NW 1/4; thence Westerly along the North line of said NW 1/4 on an assumed azimuth from North of 270 degrees 00 minutes 00 seconds 857.71 feet to the point of beginning; thence Southerly 179 degrees 37 minutes 35 seconds azimuth 33.00 feet to a 3/4 inch Iron Pipe; thence continuing Southerly 179 degrees 37 minutes 35 seconds azimuth 428.44 feet to a 3/4 inch Iron Pipe; thence West 270 degrees 00 minutes 00 seconds azimuth 472.02 feet to a 3/4 inch Iron Pipe; thence Northerly 359 degrees 37 minutes 35 seconds azimuth along the West line of said Northeast Quarter-Quarter 461.44 feet; thence Easterly 90 degrees 00 minutes 00 seconds azimuth along the North line of said NW 1/4 472.02 feet to the point of beginning.

Assessment amount: \$23,400.00 (Twenty-Three Thousand Four Hundred dollars and no/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2023, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the entire assessment on such property by December 31, 2022, without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

BE IT FURTHER RESOLVED, that the Mower County Board Chair is hereby authorized to execute the Promissory Note on behalf of the County for the loan of funds from the Mower County Septic Loan program.

Passed and approved this 13th day of December, 2022.

Date: December 13, 2022

Res. #148-22

RESOLUTION
Root River Recycling
Mower County Certificate of Closure

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 13, 2022 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the County's Solid Waste Management Ordinance (the "Ordinance"), Root River Recycling was initially issued a license on March 20, 2020, to operate a Processing Facility located at 214 Highway 63 South, Racine MN 55967, with a parcel identification number of 29-005-0454; and

WHEREAS, Root River Recycling is an Intermediate Disposal Facility as defined by the Ordinance; and

WHEREAS, Root River Recycling received recyclables for processing, and has ceased all operations as of April 2022; and

WHEREAS, Root River Recycling has removed all solid waste materials from the Facility; and

WHEREAS, County staff inspected Root River Recycling on November 8, 2022, and determined that the closure requirements specified in Section 6.8 (B) of the Ordinance have been completed with the removal of all residuals shown in photos submitted November 30, 2022; and

WHEREAS, the Department certifies to the County Board that all required actions under Section 6.8 (B) of the Ordinance for the closure of Root River Recycling have been met.

NOW, THEREFORE BE IT RESOLVED that the Mower County Board certifies the closure of Root River Recycling.

Passed and approved this 13th day of December, 2022.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to authorize the Chair to sign the comment letter in opposition to proposed amendments to sewage tank requirements. Motion carried.

Date: December 13, 2022

Res. #149-22

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Mueller, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 13, 2022 at the Government Center, Austin, Minnesota.

WHEREAS, on September 13, 2022 the Mower County Board of Commissioners adopted a preliminary tax levy;

WHEREAS, on September 13, 2022 the Mower County Board of Commissioners set the public hearing on said levy and County Budget to December 12, 2022 at 6:30 p.m.;

WHEREAS, on December 12, 2022, a public annual budget and levy hearing was held;

NOW THEREFORE BE IT RESOLVED that the 2023 net property tax levy be set at \$23,701,221 (1.9%); and

THEREFORE BE IT FURTHER RESOLVED that the 2023 non-levy revenue and expenditure budgets which were used as the basis for the property tax levy certification as recommended by the County Finance Committee are hereby adopted; and that the 2023 budget for the County is as follows:

Budget
amended
12.27.22
See Page
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EXPENSES

General Government	
Board of Commissioners	258,900
Courts	231,000
Administration	281,856
County Auditor/Treasurer	561,363
Taxpayer Services	155,664
Elections	61,900
Data Processing	1,206,805
Human Resources	531,721
Attorney	1,817,123
Law Library	36,936
Recorder	324,028
County Assessor	713,374
Buildings & Plant	912,023
Veterans Service Officer	203,054
Land Records	149,349
Accounting & Auditing	560,834
ARPA	125,356
Total General Government	8,131,286

Public Safety	
Sheriff	3,803,200
E-9-1-1	108,500
Sentence to Serve	77,715
Dare	3,500
Coroner	132,561
County Jail	4,504,465
Community Corrections	2,476,588
Civil Defense/Emergency Management	139,203
Law Enforcement Center	1,710,316
Canteen	46,000
Bailiffs & Guards	15,762
Total Public Safety	13,017,810

Culture & Recreation	
Historical Society	64,959
Senior Citizens	58,400
CHORE	36,000
Regional Library	313,050
Other	44,158
Total Culture & Recreation	516,567

Conservation of Natural Resources	
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SOURCE of Funds

Revenues- General Government	
Tax Levy	14,712,888
State Formula Aid	2,446,939
Del Tax & Penalties, Mortgage Tax	197,000
Wind Production Tax	925,000
PILT & POWER	120,000
Special Assessments	18,000
License/Permits	60,650
Intergovernmental	1,334,606
Charges For Services	912,190
Fines & Forfeits	23,500
Investment Income	750,000
Miscellaneous	1,292,836
Sales	19,200
Net Use of Reserves	574,728
Total General Government	23,387,537

Public Works	
Tax Levy	3,294,958
Wheelage Tax	375,000
Local Transit Tax	2,000,000
Wind Tax	600,000
Intergovernmental	16,972,123
Permits	120,100
Charges For Services	53,000
Miscellaneous	800,750
Sales	27,000
Total Highway & Streets	24,242,931

Human Services & Public Health	
Tax Levy	5,678,375
Intergovernmental	9,644,796
Charges For Services	1,404,241
Miscellaneous	1,008,799
Total Human Services	17,736,211

Sanitation	
Special Assessments	1,164,000
Intergovernmental	128,000
Charges For Services & License	88,000
Sales	100,000

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Cooperative Extension	207,934
Soil & Water Conservation	162,000
Agricultural Society	79,000
Total Conservation of Natural Resources	448,934

Economic Development	
Development Corporation	400,000
Total Economic Development	400,000
Unallocated	
Insurance	591,192
Contingency	25,000
Other	256,748
Total Unallocated	872,940
Net Use of Reserves	
Total General Revenue Fund	23,387,537

Public Works	
Administration	716,376
Maintenance	4,703,814
Construction	14,679,807
Equipment Maintenance & Shop	1,209,404
Building & Grounds	255,653
Planning & Zoning	165,394
Environmental Health	252,918
Agricultural Inspector	9,511
Feedlot	144,097
Addition to Reserves	2,105,957
Total Highways & Streets	24,242,931

Human Services	
Income Maintenance	5,795,734
Social Services	9,141,677
Unallocated-ARPA	107,686
Total Human Services	15,045,097

Health	
Community Health Services	669,513
State Health Improvement Plan	165,751
MSHO	1,057,559
Womens, Infant & Children	265,568
Disease Prevention	260,331
Family Health	272,392
Total Health	2,691,114

Sanitation	
Recycling	1,461,520
Addition to Reserves	18,480
Total Sanitation	1,480,000

Capital Projects Fund	
Countywide Projects/Maintenance	15,000
Total Capital Projects Fund	15,000

Ditch	
Repairs & expenses	165,225
Reserves Added	15,775
Total	181,000

Sewer Loan	
Contracted Services	275,000
Return of Principal	250,000
Total County Expenses	67,567,679

Total Sanitation	1,480,000
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Ditch	
Special Assessments	181,000
Total Ditch Funds	181,000

Capital Projects Fund	
Use of Reserves	
Wind Tax	15,000
Total Building Maintenance	15,000

Sewer Loan	
Revenue	
Interest on Specials	
Special Assessments - Princ	175,000
Use of Reserves	350,000
Total Revenue	525,000

Total County Revenues/Sources	67,567,679
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IT IS FURTHER RESOLVED:

1. Departmental expenditures, except Personnel items, shall not exceed the approved budget. To provide flexibility to the department, the County Administrator is authorized to approve department budget amendments up to \$10,000 with an annual maximum of \$50,000. All other budget amendments shall require County Board approval.
2. Personnel line items are based on position authorization listings and estimates of staffing needs developed during the budget preparation process. Any changes in payroll shall be subject to County Board approval through one of the following actions:
 - i. General salary adjustments authorized by the County Board;
 - ii. Salary adjustments pursuant to union contract provisions or statutory requirements;
 - iii. Specific authorization to fill a vacancy, add a new position or change a position classification.
3. Expenditure of funds budgeted shall be subject to applicable statutory procedures requiring proposals or bidding and any proposed expenditure in excess of \$25,000 shall be subject to prior approval of the County Board.
4. Department heads shall be responsible for maintaining sufficient internal departmental expenditure and receipt records to conform to requirements of this budget policy.

Passed and approved this 13th day of December, 2022.

Under Committee Reports Commissioner Reinartz reported attending the Solid Waste Committee meeting on 12/9 in Mantorville and received a tour of their facility. Commissioner Mueller and Commissioner Ankeny both gave brief recaps on sessions attended at the Association of Minnesota Counties annual conference 12/5-12/7. (Also attended in part by Commissioner Baldus). Commissioner Mueller also attended the SEMN Communications meeting at which NexGen 911 is a hot topic and some interesting information presented regarding available surveillance trailers. Commissioner Glynn reported on attending the SeMN EMS meeting and it was noted there is a concern with lack of volunteers to provide services. Commissioner Baldus reported on attending the Workforce Development meeting. There is a large increase in 2023 funding to be received for the welfare reform program. Commissioner Baldus also attended the Library Board meeting on 12/12. Construction is proceeding and fund raising letters are being sent.

The chair adjourned the meeting at 11:03 a.m. Motion carried. The next meeting is scheduled for December 27, 2022 at 9:00 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____

Jeff Baldus

Chairperson

Attest:

By: _____

Chris Haver
Clerk/Administrator

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