

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

November 23, 2021

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session November 23, 2021 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Chair Polly Glynn, Vice-Chair Jerry Reinartz, Mike Ankeny, Jeff Baldus, and John Mueller. Also in attendance were County Attorney Kristen Nelsen, County Administrator Trish Harren, Executive Assistant Denise Barthels and County Assessor Joy Kanne.

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the agenda to add 1) discuss / approve Dave Lucas waste management plan. Motion carried.

County Assessor Joy Kanne provided a department update. There are two new support staff in the department and one of the Property Appraisers is now promoted to Lead Property Appraisers. Tasks and deadlines are coordinated to reach the same goals. Ms. Kanne indicated that the quintile inspections have been completed. One-fifth of the county (4085 parcels) have been reviewed going door-to-door. Ag sales are up. The department will be reviewing apartment market rents. Commercial/Industrial market isn't trending and is not growing as fast as residential. It was noted that the exempt assessment is due in 2022. Exempt properties are reviewed every six years. The department has conducted a county-wide review of grain bins for equalization. Lastly the department will be installing and utilizing a new software/mapping program and starting the conversion process of valuation for ag land from crop equivalency rating (CER) to Crop productivity rating (CPI).

Motion made by Commissioner Ankeny, seconded by Commissioner Baldus, to approve the Health & Human Services accounts payable totaling \$200,162.51. Motion carried.

Motion made by Commissioner Baldus, seconded by Commissioner Reinartz, to approve the minutes of November 2, 2021 Work Session and November 9, 2021. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Mueller, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc	72,085.94	Minnesota Counties Computer Cooperative	2,010.00
AUSTIN AUTOMOTIVE LLC	3,857.52	MJ O'Connor Inc	5,476.33
Baudoin Oil Company	2,067.87	Morem Tree Service LLC	4,440.00

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Cedar Valley Services, Inc	59,958.52	Nexus-Mille Lacs Family Healing	6,263.24
Consolidated Correctional Foodservice	16,436.85	Northland Business Systems Inc.	2,882.00
DeCook Excavating, Inc.	18,500.00	Office Of Mn It Services	9,088.03
DEPARTMENT OF HUMAN SERVICES	5,902.00	Riverside Psychological Services	4,500.00
Dumbbells Direct	2,695.00	Sign Solutions	5,697.08
Emergency Automotive Technologies, Inc	4,504.92	Thomson Reuters-West Payment Center	3,641.79
Erickson Engineering Co., LLC	16,096.00	Village Ranch Inc	13,909.39
Icon Constructors LLC	127,375.00	Ziegler, Inc	379,706.00
Mayo Clinic Ambulance Services	2,079.61	60 Payments less than 2000	25,953.16
Midwest Monitoring & Surveillance	6,106.33	Final Total:	801,232.58

Motion carried.

Motion made by Commissioner Baldus, seconded by Commissioner Ankeny, to accept a \$1000 donation from the Eagles Club for the Holiday Gift Giving program / Health & Human Services Foster Care. Motion carried. The Board expressed their sincere appreciation for this generosity.

Motion made by Commissioner Ankeny, seconded by Commissioner Baldus, to approve the audit engagement letter with CliftonLarsonAllen LLP for 2021 audit services. Motion carried.

Date: November 23, 2021

Res. #97-21

RESOLUTION

On motion of Commissioner Mueller, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2021 at the Government Center, Austin, Minnesota.

WHEREAS, the Mower County Board of Commissioners has received an application for repurchase of tax forfeited property located at 305 1st St. SW, Austin, MN 55912 and legally described as Lot 9 & S27.75FT Lot 10, City of Austin, Mower County, Minnesota (PIN 34.095.0240); and

WHEREAS, the Mower County Board has determined and classified the parcel as non-conservation land as provided for in Minnesota's Statutes 282.01; and

WHEREAS, the Mower County Board has determined the repurchase of the parcel by the former owner Michelle R. Holtorf will promote the use of the land that will best serve the public.

NOW, THEREFORE, BE IT RESOLVED that the Mower County Board of Commissioners approve the repurchase of the tax forfeited property parcel #34.095.0240 by the former owner Michelle R. Holtorf at the repurchase price of \$9,728.01 with the repurchase to be completed no later than December 22, 2021.

Passed and approved this 23rd day of November, 2021.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve refunding a total of \$2,350 in permit fees paid for minor structures since April 1,

2021 per ordinance revision. A list of persons receiving a refund is on file in Environmental Services. Motion carried.

Date: November 23, 2021

Res. #98-21

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Baldus, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2021 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Lonnie and Sonja Helgeson

Property address: 19677 780th Ave, Ostrander MN 55961

Parcel Identification No: 03.015.0020

Tax parcel abbreviated description: Section 15 Township 102 Range 014 E480FT N445FT S1160FT NE1/4

Assessment amount: \$19,350.00 (Nineteen Thousand Three Hundred Fifty and no/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable 2022, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31, (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax

statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

BE IT FURTHER RESOLVED, that the Mower County Board Chair is hereby authorized to execute the Promissory Note on behalf of the County for the loan of the funds from the Mower County Septic Loan program.

Passed and approved this 23rd day of November, 2021.

Date: November 23, 2021

Res. #99-21

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Mueller, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2021 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Allen and Julie Faulhaber

Property address: 69610 270th St, Grand Meadow MN 55936

Parcel Identification No: 07.005.0040

Tax parcel abbreviated description: Section 05 Township 103 Range 015 W560FT E2025FT S475FT SW1/4 SE1/4 6.11 AC BOOK 451-414

Assessment amount: \$18,647.82 (Eighteen Thousand Six Hundred Forty-Seven and 82/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable 2022, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
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Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

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5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

BE IT FURTHER RESOLVED, that the Mower County Board Chair is hereby authorized to execute the Promissory Note on behalf of the County for the loan of the funds from the Mower County Septic Loan program.

Passed and approved this 23rd day of November, 2021.

Date: November 23, 2021

Res. #100-21

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Ankeny, seconded by Commissioner Baldus, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2021 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Mari Lou Stoffey

Property address: 26233 555th Ave, Austin MN 55912

Parcel Identification No: 08.012.0090

Tax parcel abbreviated description: Section 12 Township 103 Range 018 S1/2 SW1/4 & E34RDS S23RDS N1/2 SW1/4 EXC S33FT S1/2 SW1/4

Assessment amount: \$18,784.00 (Eighteen Thousand Seven Hundred Eighty-Four and no/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable 2022, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31, (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

BE IT FURTHER RESOLVED, that the Mower County Board Chair is hereby authorized to execute the Promissory Note on behalf of the County for the loan of the funds from the Mower County Septic Loan program.

Passed and approved this 23rd day of November, 2021.

Environmental Services Supervisor Angie Lipelt provided updates concerning septic system replacements and the SSTS loan program. This year \$412,000 has been committed through the Ag BMP loan program for septic system replacement. Properties continued to be reviewed for compliance.

It was noted that the State requires a periodic review of the Solid Waste Management Plan. The Mower County plan was last updated in 2012 and it is time for the plan to be reviewed and consultant Dave Lucas has submitted a quote for the work to be completed.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny, to accept the quote/estimate from Dave Lucas Consulting for a rewrite/update of the Mower County Solid Waste Management Plan (\$12,000 - \$15,000). Motion carried.

In accordance with Minnesota Statutes 626.8473 PORTABLE RECORDING SYSTEMS ADOPTION Subd. 2 the County Board set December 14, 2021 at 10:00 a.m. for public comment regarding intent for County Sheriff's Department to use body cameras.

Date: November 23, 2021

Res. #101-21

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2021 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-21-08 completed by Paulson Rock Products, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Final Amount: \$ 99,340.19
Final Payment: \$ 993.40

Passed and approved this 23rd day of November, 2021.

Date: November 23, 2021

Res. #102-21

RESOLUTION

On motion of Commissioner Mueller, seconded by Commissioner Baldus, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2021 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-607-040, SAP 50-604-024 and SAP 50-604-025 completed by Rochester Sand & Gravel has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount:\$ 4,158,023.53
Final Amount: \$ 4,428,558.44 [106.51%]
Final Payment: \$ 44,285.58

Passed and approved this 23rd day of November, 2021.

Under Committee Reports Commissioner Reinartz noted he had attended the Senior Center Board meeting on November 19 and staffing and budgets were discussed. Commissioner Glynn attended the Rural Energy Board meeting on November 22 via Zoom and funding and incineration of garbage was discussed. Commissioner Baldus attended the County Homeownership meeting on November 17 to review 2021 loan activity and policy. Commissioner Ankeny noted that he attended an information gathering meeting on November 9 at the City of Austin with a consultant from Velocity Group they hired for a survey of the town for a report in how to generate development and growth. Maybe the County could have the same consultant review the county. (Commissioner Baldus left the meeting at 10:17 a.m.) Commissioner Mueller noted he had attended Ag Society meeting. The also toured the Senior Center.

County Administrator Trish Harren indicated the public comment meeting for the 2022 budget and levy will be on December 14. The Finance Committee will meet to review the final numbers.

Motion made by Commissioner Ankeny, seconded by Commissioner Mueller, to adjourn the meeting at 10:41 a.m. Motion carried. The next meeting is scheduled for December 2, 2021 at 9:00 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Administrator

INDEX

A

adjourn, 319
agenda, 311
audit 2021
 CliftonLarsonAllen engagement, 312
award quote
 Dave Lucas Consulting
 Solid Waste Management Plan, 317

D

Department Report
 Assessor, 311
donation
 gift giving program, 312

H

Human Services accounts payable, 311

M

minutes, 311

R

refunds

 minuor structure permit fees, 312
Res. #100-21 SSTS loan assessment Stoffey 08.012.0090,
 316
Res. #101-21 Final Payment CP 50-21-08 Paulson Rock,
 317
Res. #102-21 Final Payment SAP 50-607-040 etal
 Rochester Sand & Gravel, 318
Res. #97-21 tax forfeited property repurchase Holtorf
 34.095.0240, 312
Res. #98-21 SSTS loan assessment Helgeson
 03.015.0020, 313
Res. #99-21 SSTS loan assessment Faulhaber
 07.005.0040, 314

S

set public comment 12.14.21 10am
 body cameras, 317
Solid Waste Management Plan reveiw/rewrite - Quote
 Dave Lucas Consulting, 317

W

warrants
 Commissioner, 311