

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

November 12, 2025

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session November 12, 2025 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Chair Polly Glynn, Vice-Chair Dan Sparks, Jerry Reinartz, Mike Ankeny and John Mueller. Also in attendance were County Administrator Matthew Verdick and County Attorney Kristen Nelsen.

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Mueller, seconded by Commissioner Sparks, to approve the agenda noting the late additions to the published agenda of 1) motion to approve/deny County Attorney contract with the City of Austin to provide prosecutorial services and 2) closed session pursuant to Minn. Stat. § 13D.05, subd. 3(c). Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the consent agenda as presented:

1. Approve Minutes of October 28
2. Acknowledge the Receipt of Electronic Fund Transfer Payment Reports
3. Resolution to adopt Assessment for Septic Loan for Steven Edward Ivers and Rosalie Jean Bergstrom, spouses (PIN 08.003.0140): \$20,561.00 loan assessment

Date: November 12, 2025

Res. #61-25

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 12, 2025 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten-year term.

Property owner(s): Steven Edward Ivers, and Rosalie Jean Bergstrom Ivers, married/spouses

Property address: 27813 540th Avenue, Austin MN 55912

Parcel Identification No: 08.003.0140

Tax parcel legal description: Section 03 Township 103 Range 018 E598FT N1103FT NE1/4

Assessment amount: \$20,561.00 (Twenty Thousand Five Hundred Sixty-one dollars and no/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.

2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2026, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31, 2025 without interest accrued.
Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.
The County will accept payments up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.
4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

BE IT FURTHER RESOLVED, that the Mower County Board Chair is hereby authorized to execute the Promissory Note on behalf of the County for the loan of the funds from the Mower County Septic Loan program.

Passed and approved this 12th day of November, 2025.

Motion carried unanimously.

Information Technology Director Cameron Heard provided a department update and reported progress on device compliance and MFA rollout, introduction of a loaner PC program, and consolidation of file servers with Wi-Fi expansion. Key initiatives include Windows 11 deployment, M-CAPS cloud migration, CIS transition to ProPhoenix, and APD system separation. Policy updates for remote work and MFA standards take effect January 1, with additional policies expected in December. Customer service and ITIL training are underway. Recent security incidents accelerated these necessary changes, and staff have been receptive. The Board praised the IT team for proactive improvements and effective response to challenges.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Abm Equipment & Supply, LLC	298,414.00	ISD #497 - Lyle	6,045.80
Advanced Correctional Healthcare, Inc	18,964.67	ISD #499 - LeRoy	6,168.44
Applied Concepts Inc	13,964.50	Language Line Services	2,137.58
ASTECH	8,390.57	Marco Technologies LLC	2,602.81
Austin Automotive LLC	3,853.95	Mayo Clinic Ambulance Services	4,520.00
Baudoin Oil Company	18,390.67	MCHS SE Minnesota	13,033.00
Bustad Dozing & Excavating Inc	9,500.00	Mid Central Door	7,367.72
Cedar Valley Services, Inc	60,067.23	Minnesota County Attorneys Association	2,345.00
City Of Austin	5,000.00	Office Of MNIT Services	3,285.89
Consolidated Correctional Foodservice	21,406.00	ProPhoenix Corporation	129,079.88
Contegrity Group, Inc.	5,365.25	Rochester Sand And Gravel, Inc	6,477.86
Damel Corporation Morem Tree Service	2,635.62	Rohl Electric and Services LLC	3,227.60
Dash Medical Gloves Inc.	2,320.20	SE Minnesota EMS	113,939.96
Dave Lucas Consulting	3,237.50	Sign Solutions USA	4,500.97
Dell Marketing L P	12,630.85	Softree Technical Systems Inc	3,300.00
Freeborn County Co-Operative Oil Co.	11,363.30	Syverson Truck Center/Dave	2,201.04
Greenman HVAC, Inc.	2,215.50	Uhl Company Inc	8,204.57
Healthiest You	4,100.00	Valor Mechanical, Inc.	159,837.50

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

High Forest Bobcat Service Llc
Imperial Dade

74,118.58
2,089.80

67

Payments less than 2000

37,805.37

Final Total: 1,094,109.18

Motion carried unanimously.

Date: November 12, 2025

Res. #62-25

RESOLUTION

On motion of Commissioner Sparks, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 12, 2025, at the Government Center, Austin, Minnesota.

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. The amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county; and

WHEREAS, the legislation requires that Mower County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county; and

WHEREAS, the County may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section; and

WHEREAS, the County utilizes the 2014 AIS Prevention Aid Funds and sequential years as intended and described by state statute; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of Mower County adopt the following 2026 Aquatic Invasive Species work plan and budget using 2026 County Program Aid AIS funds and, if necessary, designated AIS reserves from prior year AIS allocations:

- | | |
|--|---------|
| 1. AIS Awareness / Prevention advertising in various media and at events | \$2,300 |
| 2. Canoemobile programming with land- and water-based AIS education for 4 th -6 th graders from Mower County public and private school districts and three out-of-county school districts that serve Mower County residents and are located in the Cedar River watershed | \$6,200 |
| 3. Reserve for anticipated reduction in AIS funding after 2026 | \$3,550 |

2025 Adopted Work Plan and Budget	<u>\$12,050</u>
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Passed and approved this 12th day of November, 2025.

Motion made by Commissioner Ankeny, seconded by Commissioner Mueller, to ratify the annual (2026) MCAPs professional services agreement. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the One Year Contract for Prosecutorial Services provided by the Mower County Attorney's office for the City of Austin effective January 1, 2026 through December 31, 2026. Motion carried unanimously.

The Board recessed at 9:29 a.m. for the purpose of the Health & Human Services Board.

HEALTH & HUMAN SERVICES BOARD:

Motion made by Commissioner Mueller, seconded by Commissioner Sparks, to approve the Health & Human Services accounts payable totaling \$170,088.17. Motion carried unanimously.

Motion made by Commissioner Reinartz, seconded by Commissioner Mueller, to approve the Children's Mental Health Screening grant effective January 1, 2026 to December 31, 2026, in the amount of \$13,801. Motion carried unanimously.

Motion made by Commissioner Sparks, seconded by Commissioner Ankeny, to approve the Memorandum of Understanding with Olmsted County effective January 1, 2026, to December 31, 2027 (\$20,744 annually). Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Mueller, to approve the amended WIC contract (to include language that would allow the Minnesota Department of Health to temporarily suspend, rather than terminate agreements, if funding were to be suspended or delayed for any reason) effective upon signature through the remainder of the grant cycle, which ends December 31, 2026. Motion carried unanimously.

Motion made by Commissioner Mueller, seconded by Commissioner Reinartz, to approve the Memorandum of Agreement with Riverland Community College to provide Public Health clinical and shadowing experiences for local nursing students effective January 1, 2026 to December 31, 2031. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the Child and Teen Checkup grant amendment effective January 1, 2026 to December 31, 2026 in the amount of \$101,998. Motion carried

Health and Human Services Update: Additional public health funding was announced, including a 2026 local grant of \$220,596, a foundational responsibility grant of \$431,512, and \$27,183 for remaining quarters of the Public Health Emergency Preparedness agreement. WIC federal funding is guaranteed through mid-December. SNAP benefits were partially distributed. Efforts continue to support local food shelves and the county-wide food drive.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the Social Services actions. Motion carried unanimously.

Motion made by Commissioner Sparks, seconded by Commissioner Mueller, to approve the Purchase of Service Agreements renewal agreements effective 1/1/26 – 12/31/26 for the following:

Employment

Cedar Valley Services

Residential

Nexus-Gerard Family Healing

Family Services

Engaged 360 for Parenting Education

The Katallasso Group for Restorative Family

Mediation & Circles Services

SILS

REM Woodvale, Inc

Guardianship

Olson, Norma

Southern MN Guardianship Services

Tindal, Barb

Mental Health

Dahle, Teya

Fernbrook Family Center

LGC Services, LLC

LGC Services, LLC (The Bridge)

Moran, Todd

Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to adjourn the Health & Human Services Board meeting at 9:48 a.m. Motion carried unanimously.

COUNTY BOARD

The Regular Session of the Board was reconvened at 9:48 a.m. for regular business items.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the 2026-2027 Feedlot Program Delegation Agreement Work Plan. Motion carried unanimously.

Motion made by Commissioner Mueller, seconded by Commissioner Reinartz, to adopt the Mower County Facilities Assessment and Master Planning report (Space Study) prepared by Contegrity Group dated 8/5/25. Masterplan is on file in County Administration. The report will be used for future facility modifications and design. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the contract with Contegrity Group, Inc. for construction management services associated with the proposed highway addition. Motion carried unanimously.

Motion made by Commissioner Mueller, seconded by Commissioner Sparks, to approve the contract with Klein McCarthy to provide architectural services associated with the proposed highway addition. Motion carried unanimously.

Date: November 12, 2025

Res. #63-25

RESOLUTION

On motion of Commissioner Mueller, seconded by Commissioner Sparks, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 12, 2025 at the Government Center, Austin, Minnesota.

WHEREAS, projects SAP 050-601-040, SAP 050-602-035, and SAP 050-610-005 have in all things been completed by Asphalt Surface Technologies Corporation and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 864,690.70
Final Amount: \$ 839,056.78 [97.04%]
Final Payment: \$ 8,390.57

Passed and approved this 12th day of November, 2025.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the installation of fiber-optic connection from the Government Center to the Highway/Recycling campus. Motion carried unanimously.

Motion made by Commissioner Sparks, seconded by Commissioner Mueller, to approve the CliftonLarsenAllen (CLA) State of Work for 2025 Audit Services. Motion carried unanimously.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny, to approve amending the Abatement Policy for Market Value Reduction, Classification or Special Assessments, or Penalty/Interest by

- Removing references to LRTS Director in the approval process and adds the Finance Director as acknowledgment.
- Clarifying approval process and procedure
- Adding language to clarify that appeals are only considered with new information and a new application and
- Removing reference to quarterly reporting to the Board of Commissioners

Motion carried unanimously. (Policy as amended is on file in County Administration.)

Motion made by Commissioner Mueller, seconded by Commissioner Reinartz, to approve annual maintenance contract (2026) with ANCOM for radio service. Motion carried unanimously.

Under committee reports Commissioner Ankeny reported his attendance at Personnel on 11/4. Commissioner Reinartz had no meetings to report. Commissioner Sparks reported his attendance at Personnel on 11/4. Commissioner Mueller reported his attendance at

Finance on 11/4 and the Lucas device presentation in Grand Meadow on 10/28 and at the Veteran Memorial Dedication in Adams on 11/11. Commissioner Mueller will attend the PowerOn Midwest open house on 11/13. Commissioner Glynn reported her attendance at Finance on 11/4; the Lucas device presentation on 10/28 and SEMCAC on 11/10.

The Board recessed at 10:46 a.m. and reconvened at 10:52 a.m.

The Chair closed the meeting to the public at 10:52 a.m. Pursuant to Minn. Stat. §13D.05, subd. 3(c), to Consider Offers on the Sale of County-Owned Property (Parcel ID: 34.220.0270).

The County Board reconvened from its closed session at 11:19 a.m.

Motion made by Commissioner Mueller, seconded by Commissioner Ankeny, to respond to the offer on parcel 34.220.0270 with a counteroffer of \$75,000. If necessary, staff is authorized to further negotiate for the sale of parcel 34.220.0270. (*A minimum sale price was set by the Board*). Motion carried unanimously.

The Chair adjourned the meeting at 11:23 a.m. The next meeting is scheduled for November 25, 2025 at 9:00 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____


Chairperson

Attest: _____

By: _____


Clerk/Administrator