

REGULAR SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

July 8, 2025

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session July 8, 2025 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Chair Polly Glynn, Vice-Chair Dan Sparks, Jerry Reinartz, Mike Ankeny and John Mueller. Also in attendance were County Administrator Matthew Verdick and County Attorney Kristen Nelsen.

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Sparks, seconded by Commissioner Reinartz, to approve the agenda. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the consent agenda as presented:

1. Approve Minutes of June 24, July 1 and July 2

2. Acknowledge that dues to technical issues the Receipt of Electronic Fund Transfer Payment Reports are not available in accordance with policy at this meeting and will be presented at the next (or future) meeting when they become available.

Motion carried unanimously.

Auditor-Treasurer Scott Felten provided the Board with a department update providing staffing updates and with a thank you to other departments for their collaboration in receiving and receipting tax payments. Processes have been modified in handling vendor payments due to the network incident. Birth / death / marriage certificate processing was unaffected. There may be an ISD 492 Special Referendum Election in November.

Motion made by Commissioner Mueller, seconded by Commissioner Reinartz, to approve the following Commissioner warrants for payment:

| Vendor Name                           | Amount      | Vendor Name                       | Amount       |
|---------------------------------------|-------------|-----------------------------------|--------------|
| Arvig                                 | \$52,541.89 | Independent Management Services   | \$2,214.00   |
| Baudoin Oil Company                   | \$19,597.45 | Joseph Company, Inc/The           | \$2,400.00   |
| Cbr Drilling                          | \$12,250.00 | Kamphoff/Cindra                   | \$9,500.00   |
| CDW Government                        | \$2,948.73  | Klein McCarthy Architects         | \$5,093.20   |
| Cedar Valley Services, Inc            | \$2,443.39  | Matthew Bender & Co., Inc.        | \$3,323.69   |
| CliftonLarsonAllen LLP                | \$36,330.00 | Office Of Mn It Services          | \$2,773.28   |
| Commissioner of Transportation        | \$7,422.89  | Rohl Electric and Services LLC    | \$4,734.75   |
| Consolidated Correctional Foodservice | \$20,640.22 | Skyline Salt Solutions            | \$20,482.22  |
| Damel Corporation Morem Tree Service  | \$6,005.00  | Swanston Equipment Companies      | \$8,948.74   |
| Dell Marketing L P                    | \$12,057.35 | Trow/Thomas Lambert               | \$6,448.01   |
| Department Of Corrections             | \$15,000.00 | Veolia Environmental Services Inc | \$18,829.25  |
| Freeborn County Co-Operative Oil Co.  | \$9,544.15  | Ziegler, Inc                      | \$3,384.39   |
| Harty Mechanical Inc                  | \$19,953.08 | 50 payments less than 2000        | \$28,114.09  |
| Imperial Dade                         | \$2,069.47  | FINAL TOTAL                       | \$335,049.24 |

Motion carried unanimously.

The Board recessed at 9:20 a.m. for the purpose of the Health & Human Services Board.

**HEALTH & HUMAN SERVICES BOARD:**

Fiscal Services Supervisor Trisha Blaser presented Health & Human Services accounts payable for approval in the amount of \$170,929.17 noting expected reimbursement is \$68,419.32

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the Health & Human Services accounts payable totaling \$170,929.17. Motion carried unanimously.

Motion made by Commissioner Mueller, seconded by Commissioner Reinartz, to approve the affiliation agreement with Walden University to provide field site experiences for educational purposes for Walden University students. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to accept the donation of 2 burial lots at Grandview Cemetery from Erene Tapp. Motion carried unanimously.

Under Health and Human Services updates regarding potential local impact of federal legislation regarding SNAP and medical assistance. Impacts will be experienced in 2026. The changes in medical assistance are changing the work requirements for able-body adults age and work requirements that will require more proof to verify and to be done twice a year instead of once. There is a fiscal impact with the changes to SNAP decreasing the administrative cost share reimbursement from 50% to 25%.

Motion made by Commissioner Sparks, seconded by Commissioner Ankeny, to approve the Social Services actions. Motion carried unanimously.

Motion by Commissioner Mueller, seconded by Commissioner Reinartz, to approve the Purchase of Service Agreements renewal agreements effective 7/1/25-6/30/26 (*unless otherwise designated*) for the following: Housing Support: Cardinal of Minnesota, Cedars of Austin, EON, Inc., Hanson, Diane, Lutheran Social Service, MSOCS, REM Woodvale, Inc., REM Heartland, Inc., Sacred Heart Care Center, and Sargent, Stephanie & Stacy Transportation: Grand Meadow Public School, LeRoy-Ostrander Public School, Lyle Public School District, and Southland Public School District Mental Health: Olmsted County Whatever it Takes specialized case effective 7/1/25 – 6/30/27. Motion carried unanimously.

Motion made by Commissioner Mueller, seconded by Commissioner Sparks, to adjourn the Health & Human Services Board meeting at 9:33 a.m. Motion carried unanimously.

**COUNTY BOARD**

The Regular Session of the Board was reconvened at 9:33 a.m. for regular business items.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to note that the 1/3 of positions reviewed in the 2025 annual review were the departments of Sheriff including patrol, jail and dispatch; Assessor; Attorney; Corrections, Highway and Human Resources including Payroll as well as the Health & Human Services positions of HHS Office Technician and Child Support Specialist and hereby authorize the recommended changes in classifications as follows:

| Job                                                                                                         | Grade             | Effective 7/1/2025 |
|-------------------------------------------------------------------------------------------------------------|-------------------|--------------------|
| Assessment Technician                                                                                       | B22               | Change to B23      |
| Eliminate HHS Office Technician position and reallocated to existing position classification of Case Aide I | B21 (office tech) | B22 (Case Aide I)  |
| Child Support Specialist                                                                                    | New               | B23                |
| HR Generalist                                                                                               | B24               | Change to B25      |
| Lead Property Appraiser                                                                                     | C41               | Change to C42      |
| Legal Secretary                                                                                             | B22               | Change to B23      |
| Maintenance & Equipment Operator                                                                            | B22               | Change to B23      |
| Paralegal                                                                                                   | B23               | Change to B24      |
| Payroll Technician                                                                                          | B23               | Change to B24      |
| Property Appraiser                                                                                          | B25               | Change to C41      |
| Property Appraiser Trainee                                                                                  | B23               | Change to B24      |
| Victim Service Coordinator                                                                                  | B23               | Change to B24      |

Motion carried unanimously.

Motion made by Commissioner Mueller, seconded by Commissioner Sparks, to categorize the Veteran Van Drivers as a contracted service (not employees) for transporting veterans to and from the VA and increase the cost of the contracted service from \$95.00 per day to \$100 for daily trips which last 1 – 8 hours and \$120 for trips that last over 8 hours. Motion carried unanimously.

Under committee reports Commissioner Ankeny reported he attended EOC (Emergency Operation Center) meetings on 7/1 and 7/7 the Emergency Board meeting on 7/2 and a Personnel Committee meeting on 7/1. Commissioner Reinartz reported he attended the Emergency Board meeting on 7/2. Commissioner Sparks reported he attended the Emergency Board meeting on 7/2 and a Personnel Committee meeting on 7/1. Commissioner Mueller reported he attended the Emergency Board meeting on 7/2 and Fair Board meeting on 7/1. Commissioner Glynn reported she attended EOC meetings on 6/25, 6/26 and 7/7 as well as the Emergency Board meeting on 7/2.

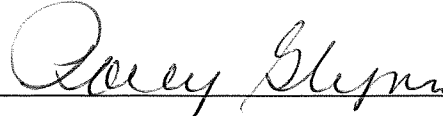
Motion made by Commissioner Mueller seconded by Commissioner Reinartz, to enter closed session (Pursuant to MS §13.D05 subd 3(b)) at 9:46 a.m. Motion carried unanimously.

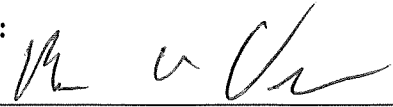
Closed session concluded at 9:58 a.m.

Motion made by Commissioner Ankeny, seconded by Commissioner Mueller, to authorize the Minnesota Sheriff's Association Counsel to include Mower County in the suit against the Larry R. Hill Medical Reform Act. Motion carried unanimously.

The Chair adjourned the meeting at 10:00 a.m. The next meeting is scheduled for July 22, 2025 at 9:00 a.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

BY:  Chairperson

Attest:  
By:   
Clerk/Administrator