

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

August 12, 2025

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session August 12, 2025 at 9:00 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Chair Polly Glynn, Vice-Chair Dan Sparks, Jerry Reinartz, Mike Ankeny. Member excused: John Mueller. Also in attendance were County Administrator Matthew Verdick.

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Sparks, seconded by Commissioner Ankeny, to approve the agenda adding 1) approve Marco Technologies tenant migration proposal and 2) approve the request of DAV Mayo Southeast Chapter 28 to change the approved date of raffle from August 9 to August 16, 2025 due to poor weather and races canceled at Deercreek Speedway on August 9. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the consent agenda as presented:

1. Approve Minutes of 7/22 and 8/5 Work Session
2. Acknowledge the Receipt of Electronic Fund Transfer Payment Reports
3. Declare the following list of items as surplus property for disposal and/or auction:

Quantity	Description	Department
1	Grader from Adams Shop SN 8T9238	Public Works
1	2008 Ford Pickup SN 1 FTRX14W58FB95898	Public Works
1	Water Line from Adams Shop	Public Works
1	Disk from Adams Shop	Public Works
1	Plow Hitch	Public Works
1	Plow Hitch	Public Works
1	Ditch Bucket	Public Works
1	Ford Rake	Public Works
1	Disk	Public Works
1	14G Motor Grade Pole	Public Works
1	12" Wing	Public Works
1	Old Parts for Motor Grader from 1990's to 2000's- Too old to return part	Public Works
1	24 year old blade	Public Works
1	Loader Bucket	Public Works
1	Old Cutting Edges	Public Works
1	Old Cutting Edges	Public Works
1	Transfer Pump	Public Works
1	Bobcat 250 Potable Welder SN LC550397	Public Works
1	Hammer Tools	Public Works
1	Rubber Belts	Public Works
1	Rubber Belts	Public Works

1	Misc Parts that are obsolete	Public Works
1	Sand Blaster	Public Works
1	Truck Tool Boxes	Public Works
1	Tool Box	Public Works
1	Misc Tools and Jacks	Public Works
2	Old Ford Box Lids	Public Works
1	Hyd Hammer- 24 year old	Public Works
1	#931 Goodall Anti-Freeze Recycler	Public Works
1	Old Pressure Washer	Public Works
1	Pressure Washer- Adams Shop	Public Works
1	Truck Tool Boxes	Public Works
1	ATV Utility Trailer	Public Works
7	Rolls of Wooden Snow Fence	Public Works
1	52" zero turn Gravley Riding Lawnmower (currently non-functional)	Corrections
1	5x8 Felling open utility trailer	Corrections

4. Fireworks Permit for Richard Groth for 8/15 – rain date 8/16/25; and
5. Approve the request of DAV Mayo Southeast Chapter 28 to change the approved date of raffle from August 9 to August 16, 2025 due to poor weather and races canceled at Deercreek Speedway on August 9.

Motion carried unanimously.

Recorder Sara Madison provided to the board a department updated. Ms. Madison's report highlighted that recorded document volume is down slightly from last year but comparable. There has been a 45% increase in the volume of passport applications processed over last year. Passport photos continues to be a good revenue stream. The technology fund has been a valuable funding resource for paying for an Augmentum upgrade, pictometry aerial photos, a scanner for GIS and laptops for the Commissioners. The department survived the cyber incident and successfully handled the mortgage and realtor unhappiness while systems were unavailable. The incident reinforced the value of the Recorder's department and its integral contribution to county and real estate business operations.

Motion made by Commissioner Reinartz, seconded by Commissioner Sparks, to ratify the purchase made for the Palo Alto network security hardware and associated software (CDW-G Quote #PNGD709) (\$129,580.70) effective 7/29/25. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the Marco Technologies tenant migration proposal (\$178,061.16) (approximately \$144,000 of the cost is already budgeted with the Dell product service that is being discontinued as part of this tenant migration). Motion carried unanimously.

Motion made by Commissioner Reinartz, seconded by Commissioner Sparks, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Austin Automotive LLC	5,117.80	MEIGS Paving	76,862.85
CDW Government	131,303.15	Metro Sales, Inc	13,241.21
Cedar Valley Services, Inc	59,171.43	Minnesota Counties Computer Cooperative	107,569.96
CliftonLarsonAllen LLP	15,960.00	Mower Soil & Water Conservation District	46,138.45
Commissioner of Transportation	28,497.23	New Line Mechanical, Inc.	5,265.86
Consolidated Correctional Foodservice	20,607.04	Office Of Mn It Services	2,433.08
Contegrity Group, Inc.	5,995.18	Recovery is Happening	8,415.00

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Damel Corporation Morem Tree Service	2,162.00	Rohl Electric and Services LLC	4,156.87
Dell Marketing L P	12,057.35	Sheriff Houston County	3,900.00
Dolan's Landscape Center, Inc	7,809.98	Sir Lines-A-Lot, LLC	98,989.80
Erickson Engineering Co., LLC	9,830.50	Thomson Reuters-West Payment Center	2,939.31
Freeborn County	11,848.22	Tiny's Body Shop	6,025.60
Freeborn County Co-Operative Oil Co.	39,023.54	Tri-County Community Corrections	9,137.10
Healthiest You	4,125.00	True North Psychology & Consulting LLC	6,151.75
Jones Haugh & Smith Inc	4,107.60	Ulland Brothers Inc.	212,963.90
Joseph Company, Inc/The	4,600.00	Ziegler, Inc	9,287.39
Klein McCarthy Architects	5,251.82	60 Payments less than 2000	40,442.39
			Final Total: 1,021,388.36

Motion carried unanimously.

Under Miscellaneous Correspondence there was a thank you from Recovery is Happening for the \$75,000 in funding received. Public Health Manager Pam Kellogg reported that the Opioid Committee is reviewing a \$160,000 grant application for providing Lucas devices with training for six rural first responder agencies. The City of Lyle submitted a request for 5-6 trees per year for five years from the gravel bed nursery to replace lost trees. The County is not funding the gravel tree bed project and the request will be directed to Don Smith in the event there are any trees left for those designated for Taopi project to be redistributed to Lyle.

The Board recessed at 9:29 a.m. for the purpose of the Health & Human Services Board.

HEALTH & HUMAN SERVICES BOARD:

Fiscal Services Supervisor Trisha Blaser presented Health & Human Services accounts payable for approval in the amount of \$120,494.64 noting possible direct reimbursement is estimated at \$68,857.25.

Motion made by Commissioner Sparks, seconded by Commissioner Ankeny, to approve the Health & Human Services accounts payable totaling \$120,494.64. Motion carried unanimously.

Motion made by Commissioner Sparks, seconded by Commissioner Reinartz, to accept the Elimination Health Disparities grant award in the amount of \$2,676 for FY 2026. Motion carried.

Public Health Manager Pam Kellogg provided information concerning the Narcan vending machine that has been placed on the Government Center grounds to provide easy access to the product that is used in drug overdose emergency. The machine will be served by Recovery is Happening.

Jennie Crews and Rebecca Zuniga provided the Board with an overview of the cost effective insurance program, how it works and who is eligible.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the Social Services actions. Motion carried unanimously.

Motion made by Commissioner Sparks, seconded by Commissioner Reinartz, to approve the Purchase of Service Agreements housing support renewal agreements effective July 1, 2025 – June 30, 2026 for the following: Support Services; Independent Management Services (1st & 3rd); Support Services; Lang's Board & Lodge; Our House, LLC; and Wildwood Grove as well as housing support new agreements effective July 1, 2025 – June 30, 2026 for the following: Adams Senior Living and Dungarvin Minnesota, LLC (Austin). Motion carried unanimously.

Motion made by Commissioner Sparks, seconded by Commissioner Ankeny, to adjourn the Health & Human Services Board meeting at 9:54 a.m. Motion carried unanimously.

COUNTY BOARD

The Regular Session of the Board was reconvened at 9:55 a.m. for regular business items.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve Custom Alarm proposal to install a Complex Fire Alarm Communicator at Public Works (\$550) and the Custom Alarm Monitoring Agreement (\$65/mo). Motion carried unanimously.

Motion made by Commissioner Ankney, seconded by Commissioner Reinartz, to approve the Quality Cleaners MN contract agreement effective for one year upon the successful termination of the current cleaning contract (October 10, 2025) for janitorial/custodial cleaning services at the Government Center, Justice Center, Highway and Extension. Motion carried unanimously.

Date: August 12, 2025

Res. #38-25

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Sparks, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 12, 2025 at the Government Center, Austin, Minnesota.

WHEREAS, project was SP 050-646-006 has in all things been completed by Ulland Brothers Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$7,954,934.56
Final Amount: \$7,966,161.64 [100.14%]
Final Payment: \$79,661.62

Passed and approved this 12th day of August, 2025.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to authorize placing the order for two Western Star 47X plow truck chassis for a 2026 budgeted purchase from Dave Syverson with a low quote (on two) of \$331,226 Motion carried unanimously.

Motion made by Commissioner Sparks, seconded by Commissioner Reinartz, to approve the low quote of Dave Syverson for the purchase of a Western Star 49X semi-tractor from the 2026 budget and declare Unit #15 2000 Sterling LT 9511 Semi-Tractor as surplus property. Motion carried unanimously.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve correction to mechanics pay grade from B23 to B24 retroactive to 7/1/25 due to an oversight in the annual Class and Comp Study Report provided by David Drown & Associates as a consequence to the adjustment made in the Maintenance & Equipment Operators positions. Motion carried unanimously.

Under Miscellaneous Business, temporary Human Resources professional Carol Kritzer, provided an amended County Administrator Employment Agreement for Matthew Verdick that had been researched, reviewed by the County Attorney and recommended by the Personnel Committee.

Motion made by Commissioner Sparks, seconded by Commissioner Reinartz, to approve the recommended amendments to the County Administrator's Employment Agreement amending the following Sections of the agreement effective August 12, 2025 as follows: 6. clarifying PTO level and other benefits; 7. compensation setting annual salary at \$165,951.21 with any applicable step increases in accordance with personnel policy and retaining annual reviews consistent with the original hire date as a Mower County employee; 9. extend the date for establishing Mower County residency to 12/31/26 (*extendable by the chair*) and clarification of reimbursable relocation expenses; 10. clarification of performance review; 11a. amending termination without just cause severance benefits to include a distinction for severance benefits if termination occurs within 3 years or after 3 years of continuous employment; 11b. resignation of employment written notice requirement shortened to thirty days; and 16. to include, if agreement is arbitrated, arbitrator costs shared equally and each party required to pay own attorney's fees unless arbitrator awards differently. A complete red-line of amended sections is on file in County Administration. Motion carried unanimously.

Under Land Records Taxpayer Services business, Deputy County Administrator Valerie Sheedy on behalf of GIS informed the Board that agreements with Pictometry for aerial imagery usually include an agreement for two flights but that it has been a practice to only do one of the two flights under each agreement and enter into a new agreement prior to the second flight being done.

Motion made by Commissioner Ankeny, second by Commissioner Reinartz, to approve Amendment No. 1 to Order Form Dated June 27, 2020 between Pictometry International Corp. d/b/a Eagleview and Minnesota Counties Computer Cooperative,

customer, and Mower County, user, that terminates the second project flight under that agreement/order. Motion carried unanimously.

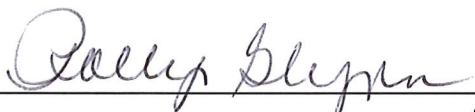
Motion made by Commissioner Ankeny, second by Commissioner Sparks, to approve the Pictometry International Corp dba Eagleview Order Form for 2026 orthomosaic imagery and associated products and a second flight scheduled for 2029 (approximately \$156,508.80 for each flight). Motion carried unanimously.

Under Committee Reports Commissioner Ankeny reported he attend personnel committee on 8/8 and the fair opening on 8/5. Commissioner Reinartz reported he attended the fair opening on 8/5. Commissioner Sparks reported he attended personnel committee on 8/8. Commissioner Glynn noted that perhaps Commissioner Mueller's expense sheet can be used to note some of his meetings due to his absence today. The Commissioner Mueller's July expense sheet noted that since the 7/22 meeting he attended Finance Committee on 7/22 and 7/23 and a LEC Committee Meeting on 7/22. Commissioner Glynn reported she attended the fair opening on 8/5, a SEMCAC meeting 8/11 and a Comp Plan meeting on 8/6.

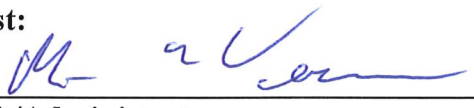
The Board briefly discussed the Paid Time Off (PTO) Personnel Policy as it pertains to salaried employees. All personnel policies will be reviewed for cohesiveness across all policies.

The Chair adjourned the meeting at 10:48 a.m. The next meeting is scheduled for August 26, 2025 at 9:00 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY:  Chairperson

Attest:

By: 
Clerk/Administrator