

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

October 8, 2024

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session October 8, 2024 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Chair John Mueller, Vice-Chair Polly Glynn, Mike Ankeny, Dan Sparks and Jerry Reinartz. Also in attendance were County Attorney Kristen Nelsen and County Administrator Trish Harren Gjersvik.

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to approve the agenda adding 1) approve residential housing zoning permit extension for John Chamberlain. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the consent agenda as presented:

1. Approve Minutes of September 24, 2024 with correction and the 10/1/24 Work Session
2. Approve Resolution for McBeain, Cindy (PIN 04.025.0030): \$11,632.50 septic loan assessment

Date: October 8, 2024

Res. #77-24

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 8, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten-year term.

Property owner(s): Cindy Lou McBeain, single

Property address: 17656 730th Avenue, Grand Meadow MN 55936

Parcel Identification No: 04.025.0030

Tax parcel legal description: Section 25 Township 102 Range 015 W575FT S430FT N738FT SW1/4 NW1/4

Assessment amount: \$11,632.50 - (Eleven-Thousand six hundred thirty-two dollars and 50/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2025, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the entire assessment on such property by December 31, 2024, without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

The County will accept payments up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for advance payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at the time of property transfer to any other owner, owners, heirs, assigns or entity.

BE IT FURTHER RESOLVED that the Mower County Board Chair is hereby authorized to execute the Promissory Note on behalf of the County for the loan of funds from the Mower County Septic Loan program.

Passed and approved this 8TH day of October, 2024.

3. Approve Auroma Investments II's application for a Tobacco License effective through 6/30/25

4. Approve County Engineer salary at Grade E81, Step 8
Motion carried.

Director of Correctional Services Steve King provided the Board with a department update. Mr. King highlighted that he is thankful that Houston County is using their jail as a juvenile facility noting that this will help fill an area need and the hopes to see them succeed. Mr. King also highlighted the benefits of using electronic home monitoring which helps the jail and saves using jail holds for offenders that need protection from themselves. Mr. King indicated that Rule 20, people not competent to stand trial, are re-evaluated every six months. When the state shut down the state hospitals it had an impact on where these persons go. Many are in the jails but what is needed is more mental health resources and facilities. Mr. King is thankful for the amazing partnerships within Mower County where everyone is working together to keep the public safe and the people who need it on supervision.

The Board recessed at 9:20 a.m. for the purpose of the Health & Human Services Board.

HEALTH & HUMAN SERVICES BOARD:

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the Health & Human Services accounts payable totaling \$148,798.64. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the Title V Maternal and Child Health Block grant with Minnesota Department of Health effective October 1, 2024 to September 30, 2029 (\$46,002 year 1 allocation)
Motion carried.

Motion made by Commissioner Sparks, seconded by Commissioner Ankeny, to approve the Children's Mental Health Screening Grant in the amount of \$15,873, effective 1/1/2025 to 12/31/2025. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to accept the Medica grant funds of \$10,000 when arrives to be used for Wellness on Wheels clinic supplies. Motion carried.

Health & Human Services Director Crystal Peterson provided an overview of Local Homeless Prevention Aid funds indicating that the \$63,000 in funds were used to support rent payment assistance.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the Social Service Actions tabling the new child foster care license #145615063 for further review and approving new community residential setting license #161255095. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks to approve the following Purchase of Service Agreements: 1) New Life Treatment Center amendment to extend agreement for Chemical Dependency Services through 12/31/24; and 2) St. Mark's – renew agreement for Housing Support Services, (7/1/24 – 6/30/25). Motion Carried

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to adjourn the Health & Human Services Board meeting at 9:41 a.m. Motion carried.

COUNTY BOARD

The Regular Session of the Board was reconvened at 9:42 a.m. for regular business items.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare	40,378.17	Kamphoff/Cindra	6,600.00
AMI Imaging Systems Inc	6,611.25	Mayo Clinic	2,351.00
ASTECH	4,566.40	Minnesota Counties Computer Cooperat	7,655.85
At-Scene, LLC.	11,106.00	Professional Development Academy	4,500.00
Axon Enterprise Inc	2,496.00	Quality Radiologic Consultants, Inc.	5,000.00
CDW Government	5,457.00	Ratwik,Roszak & Maloney, P.A.	5,879.01
Commissioner of Transportation	25,127.46	Rivard Stone Inc.	9,701.88
Dell Marketing L P	12,057.35	Rochester Sand And Gravel, Inc	9,773.44
Election Systems & Software, LLC.	9,364.16	Rydjor Bike Shop	3,998.00
Freeborn County Co-Operative Oil Co.	9,544.15	Schaeffer Mfg Co.	4,006.25
Harbaugh Septic LLC	11,030.00	Schmidt Goodman Office Products Inc.	6,751.56
Healthiest You	3,440.00	Sheriff Houston County	6,000.00
ISD #492 - Austin	2,137.50	Survey Systems	3,929.67
J & S Repair Inc	6,063.21	68 Payments less than 2000	33,184.24
		Final Total:	258,709.55

Motion carried.

Sheriff Sandvik, Jail volunteer Librarian Miriam Luehmann and Southeast Library System Outreach Consultant Clare Heins appeared before the Board to highlight the work that Miriam has done in creating a jail library and to request approval of an agreement with

the Southeast Library System for assistance in cataloguing the library and to protect the long-term sustainability of the program.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to approve the Southeast Library System Membership Agreement. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny, to approve the SGTS, Inc. proposal for replacing the Jail camera system server (\$22,326.74). Motion carried.

The Board recessed at 10:08 a.m. for the purpose of a public hearing.

The Chair called the Public Hearing to order at 10:08 a.m. regarding a Housing Tax Abatement application of Bigelow & Lennon for a single-family home located at Lot 8, Block 1 Nature Ridge 3rd, Austin, MN (PIN 34.468.0080).

County Administrator Trish Harren Gjersvik reviewed the application and recommended approval.

The Applicant Bigelow & Lennon Construction was not present. No one spoke for or against the Bigelow & Lennon Construction housing tax abatement application.

The Chair closed the Public Hearing at 10:09 a.m. regarding the Bigelow & Lennon Construction Housing Tax Abatement application.

The Chair called the Public Hearing to order at 10:09 a.m. regarding a Housing Tax Abatement application of Cedar City Builders LLC for a single-family home located at Lot 7, Block 1 Nature Ridge 3rd, Austin, MN (PIN 34.468.0070)

County Administrator Trish Harren Gjersvik reviewed the application and recommended approval.

The Applicant Cedar City Builders LLC was not present. No one spoke for or against the Cedar City Builders LLC housing tax abatement application.

The Chair closed the Public Hearing at 10:10 a.m. regarding the Cedar City Builders LLC Housing Tax Abatement application.

The Chair called the Public Hearing to order at 10:10 a.m. regarding a Housing Tax Abatement application of Brooke Carpentier & Salwynn Mindrup for a single-family home located at VIL 9 104 17 NW¼ SE¼ N OF OL'S, 2nd St & ADJ RR RTWY EXC 325 X 100 FT PC SW COR BK 161-418,267-199,465-133 2.41AC, Waltham, MN (PIN 33.002.0290)

County Administrator Trish Harren Gjersvik reviewed the application and recommended approval.

The Applicants were not present. No one spoke for or against the Mindrup/Carpentier housing tax abatement application.

The Chair closed the Public Hearing at 10:11 a.m. regarding the Mindrup/Carpentier Housing Tax Abatement application.

The Chair called the Public Hearing to order at 10:12 a.m. in regard to CUP #984, of Craig Shaw and Katie Shaw (landowners) and Craig Shaw (petitioner) for storage and maintenance of construction equipment related to directional boring and earthwork construction in Section 34, Dexter Township.

Valerie Sheedy, Assistant Public Works Director, reviewed the permit and Planning Commission recommendations.

The Petitioner was not present. No one spoke for or against CUP #984.

The Chair closed the Public Hearing at 10:20 a.m. in regard to CUP #984 of Craig and Katie Shaw.

The County Board reconvened its regular session at 10:21 a.m.

Date: October 8, 2024

Res. #78-24

**RESOLUTION APPROVING TAX ABATEMENT
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Sparks, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 8, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Nature Ridge Properties of Austin Co. is the owner of certain property within Mower County, legally described as follows:

Lot 8, Block 1 Nature Ridge 3rd, Austin, MN (PIN 34.468.0080)

WHEREAS, Bigelow & Lennon Construction has made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on October 8, 2024 before the Mower County Board of Commissioners, on said application.

WHEREAS, Nature Ridge Properties of Austin Co. (seller) and Bigelow & Lennon Construction (buyer) have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.
2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30th of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the "original value." Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 8th day of October, 2024.

Date: October 8, 2024

Res. #79-24

**RESOLUTION APPROVING TAX ABATEMENT
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Ankney, seconded by Commissioner Sparks, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 8, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Cedar City Builders, LLC is the owner(s) of certain property within Mower County, legally described as follows:

Lot 7, Block 1 Nature Ridge 3rd, Austin, MN (PIN 34.468.0070)

WHEREAS, Cedar City Builders, LLC has made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on October 8, 2024 before the Mower County Board of Commissioners, on said application.

WHEREAS, Cedar City Builders, LLC has met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.
2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30th of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the "original value." Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 8th day of October, 2024.

Date: October 8, 2024

Res. #80-24

**RESOLUTION APPROVING TAX ABATEMENT
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held October 8, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Brooke Carpentier and Salwynn Mindrup are the owner(s) of certain property within Mower County, legally described as follows:

VIL 9 104 17 NW¼ SE¼ N OF OL'S, 2nd St & ADJ RR RTWY EXC 325 X 100 FT PC
SW COR BK 161-418,267-199,465-133 2.41AC, Waltham, MN (PIN 33.002.0290)

WHEREAS, Brooke Carpentier and Salwynn Mindrup have made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on October 8, 2024 before the Mower County Board of Commissioners, on said application.

WHEREAS, Brooke Carpentier and Salwynn Mindrup have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.
2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30th of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the "original value."

Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 8th day of October, 2024.

Date: October 8, 2024

Res. #81-24

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 8, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission, having presented to the Mower County Board of Commissioners, CUP #984, by Craig Shaw and Katie Shaw Landowner(s), and Craig Shaw, Petitioner(s), who have petitioned the Mower County Board of Commissioners to allow for the site to be used for:

Storage and maintenance of construction equipment related to directional boring and earthwork construction.

Located in Mower County, Minnesota and legally described as:

Tax Abbreviated Legal: Section 34 Township 103 Range 016 N58AC W1/2 SW1/4
N & W OF HWY EXC 11.47 AC HWY
(Full legal description on file in the office of Environmental Services.)

And identified per Mower County tax records as parcel 05.034.0050; and

WHEREAS, Notice having been duly given, a public hearing was held on the matter on October 1, 2024, at 5:30 p.m. in the Mower County Government Center, Board Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice having been duly given, a public hearing was held on October 8, 2024, before the Mower County Board of Commissioners, on said petition; and

WHEREAS, the County Board has received the Findings of Fact; and

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the Office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all local, state, and federal regulations regarding the proposed use; and

2. The conditional use permit shall become void if the use is established, but then discontinued for a period of one (1) year. (Refer Section 14-36 Discontinuance). A conditional use permit shall become void two (2) years from the date of approval by the County Board if no construction has begun or the use has not been established. For the purposes of this provision, construction shall include the installation of footings, slab, foundation, posts, walls or other portions of a building. Site preparation, land clearing or the installation of utilities shall not constitute construction; and
3. A Zoning Permit shall be obtained prior to any construction of any structure on the property; and
4. If plumbing is installed in any building, an approved ISTS Design for the proposed septic system must be obtained and submitted prior to construction of any structure; and
5. 911 addressing is required to be obtained through Mower County before construction begins; and
6. Access to the site via 650th Avenue should be approved by the Local Road Authority (Dexter Township); and
7. Wetland Review required: Petitioner must contact the Mower County SWCD regarding the Wetland Conservation Act and provide the County a copy of one of the following:
 - a. A "No Loss Determination" (no wetlands on site).
 - b. A "Wetland Exemption" (the act does not apply).
 - c. A "Wetland Replacement Plan" approval.
8. The Owner/Applicant shall keep the site in a neat, orderly and aesthetically pleasing condition; and
9. The Owner/Applicant shall contain any blowing or loose garbage/debris onsite by any means necessary which may include perimeter fencing; and
10. The Owner/Applicant shall work cooperatively with Mower County to mitigate any issues brought to the attention of the County that are found to be legitimate and valid that may create a nuisance to adjoining landowners from the proposed use, and
11. The Owner/Applicant shall abide by all road and bridge weight restrictions or postings that apply to roads used as an ingress/egress to the property; and
12. The Owner/Applicant shall be liable for any road damages as a result of this operation as stated under MN Statute 169.88; and
13. The Owner/ Applicant shall provide adequate area onsite to park, back, turn-around or etc. so as to not create a nuisance or hazard to the traveling public. The trucks cannot be parked or backed onto the premises from the road or its right-of-way; and
14. Waste shall not be contained, stored or kept on the property for more than 24 hours. The waste may be contained overnight in some circumstances when it cannot be immediately disposed of at a licensed waste facility; and
15. Any vermin, flies, or other pests shall be controlled; and
16. No burying of waste material is allowed and to do so would be in violation of MPCA Regulations and Mower County Solid Waste Ordinance; and
17. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit; and
18. Applicant is required to submit an as-built survey to demonstrate the building meets the required setbacks.

This permit is issued in accordance with Division 7 Freeway Interchange Management District, SECTION 14-77 CONDITIONAL USES (d) Other business activity of the same general character as the permitted and/or conditional use as determined by the County Board. SECTION 14-76 PERMITTED USES (e) Automobile and truck service facilities, including sleeping facilities, of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 8th day of October, 2024.

Date: October 8, 2024

Res. #82-24

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 8, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, project SAP 050-606-030 and SAP 050-620-017 completed by Asphalt Surface Technologies Corporation has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 465,662.51
Final Amount: \$ 456,639.88 [98.06%]
Final Payment: \$ 4,566.40

Passed and approved this 8th day of October, 2024.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to accept the quote of Ziegler's to replace unit #14 a 2008 CAT 140H Motorgrader with a 2024 CAT 150JOY Motorgrader (\$490,570.00) and to declare the 2008 CAT 140H motorgrader as surplus property for trade-in or auction. Motion carried.

Motion made by Commissioner Sparks, seconded by Commissioner Reinartz, to approve the grant agreement effective through 12/31/2027 and accept the Board of Water and Soil Resources MPCA Subsurface Sewage Treatment System Program Grant funds (\$42,400). Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to approve a twelve-month extension to the residential housing zoning permit of John Chamberlain (PIN 15.017.0040) Motion carried.

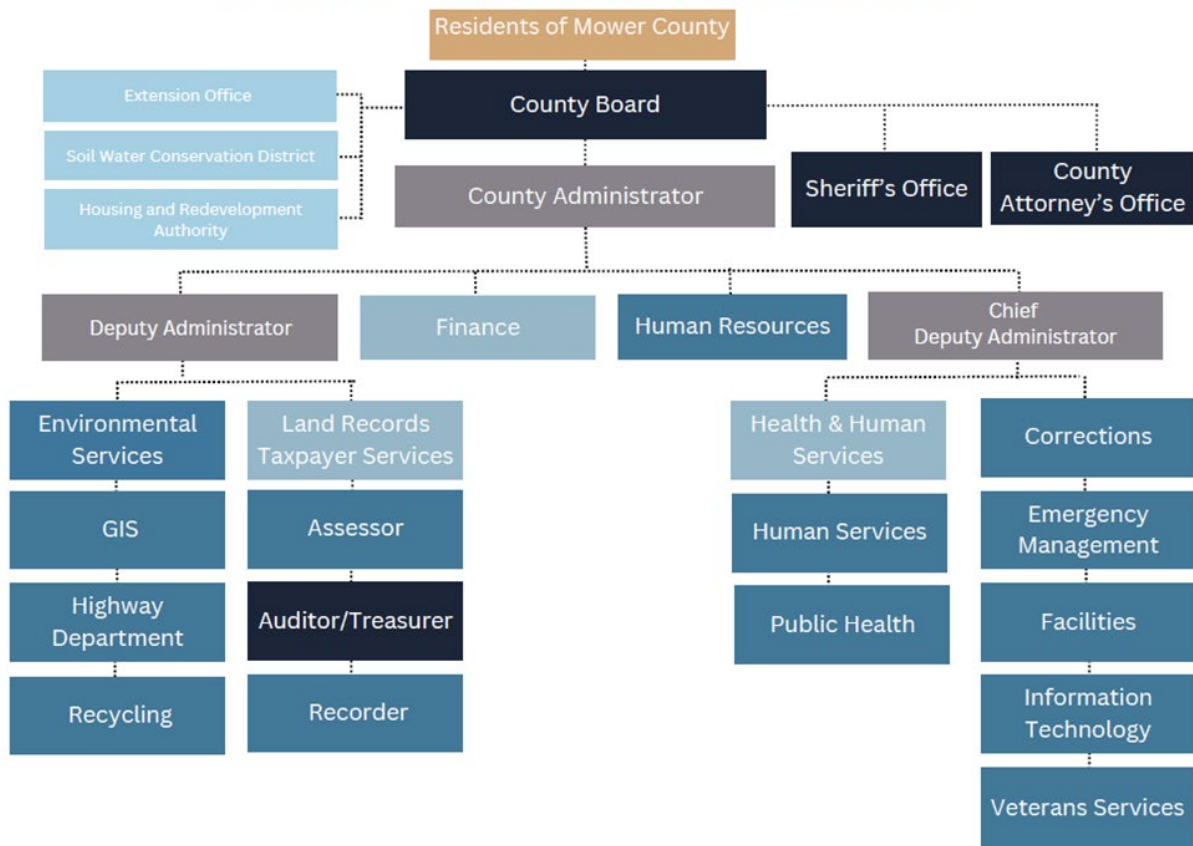
The Board recessed at 10:36 a.m. and reconvened at 10:41 a.m.

County Administrator Trish Harren Gjersvik reviewed past and present Mower County organizational charts and presented a new proposed organizational chart to the Board. It is a good time to review the structure with the impending retirement of the County Engineer/Public Works Director. The current structure is a broad horizontally linear structure across 12 departments/divisions under the County Administrator. The new proposed structure narrows the horizontal structure into a more streamlined structure of departments/divisions and reallocates departments and divisions under two Deputy Administrators. The goals of the proposed organizational chart are to improve efficiency, cost reduction, better alignment for communication and collaboration, talent optimization, improved customer service, cultural alignment and focus on strategic priorities. The new proposed structure could be phased in over the next few months and effective January 1, 2025 the new structure could be in place.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to add to the agenda a motion to approve a revised organization chart. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to approve the following new organizational chart effective January 1, 2025 with department and divisions changes phased-in during October – December 2024.

MOWER COUNTY ORGANIZATIONAL CHART



Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the reallocation of Assistant Public Works Director / Environmental Services (DBM D61) to a Deputy Administrator (DBM E81) effective October 9, 2024. Motion carried.

Motion made by Commissioner Sparks, seconded by Commissioner Glynn, to approve reallocating a vacant Human Resources Generalist position to a Senior Human Resource Coordinator effective October 14, 2024. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the 2025 ancillary benefits (employee elective options for dental, long-term disability, vision, life insurance, accident, critical illness, hospital and employer sponsored short-term disability) with renewal rates as on file in the office of Human Resources. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve \$3300 as the annual medical flexible spending maximum for 2025. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the 2025 Medicare Advantage Renewal (retiree's health insurance plan with plan information on file in Human Resources). Motion carried.

Under Committee Reports Commissioner Glynn reported the SEMCAC new facility project (restructured from the initial plan) is progressing with the receipt of some grant funding and the wind turbine blades are moving out of Grand Meadow. Commissioner Mueller reported that on 10/1 he attended a Personnel Committee meeting and a Fair Board meeting and on 10/7 he attended District IX board chair meeting preparing the agenda for the next district meeting. Commissioner Reinartz reported that on 10/1 he attended a Personnel Committee meeting.

The Chair adjourned the meeting at 11:21 a.m. The next meeting is scheduled for October 22, 2024 at 9:00 a .m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: Justin D. Mueller Chairperson

Attest:

By: Chris Hannah Gjessvik
Clerk/Administrator