

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

June 11, 2024

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session June 11, 2024 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Chair John Mueller, Vice-Chair Polly Glynn, Mike Ankeny, Dan Sparks and Jerry Reinartz. Also in attendance were County Attorney Kristen Nelsen and County Administrator Trish Harren Gjersvik.

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the agenda. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Sparks, to approve the consent agenda as presented:

1. Approve Minutes of May 28 and June 4 Work Session
2. Approve late claim for expense reimbursement for employee #5266 (\$29.75)
3. Approve Tobacco License Application for AMA Corp. DBA: BEARS for the period July 1, 2024, ending June 30, 2025.
4. Approve Liquor License Application for Four Daughters Vineyard and Winery, LLC for the period July 1, 2024, ending, June 30, 2025
5. Approve full Liquor License Application for Prime Stein LLC d/b/a Lansing Corners effective 7/1/24 - 6/30/25

Motion carried.

The following employees were recognized for completing the John C. Maxwell Level 4 Leaders course: Loni Swenson, Pam Kellogg, Jennier Crews, Paul Oelfke, Lori Wills, James Brown, Nitaya Jandragholica, Denny Zwiener, Denise Barthels, Trisha Blazer, Renee Thorpe, Sara Madison, Trish Harren Gjersvik.

Director of Land Records and Taxpayer Services Joy Kanne provided the Board with a department update which highlighted the current status and achievements among five goals: creating job shadowing opportunities (knowledge and cross-training), encouraging continuous learning opportunities, clear and concise information in all formats, formatting information to distribute important information (eNotices, mailing address change form); fostering innovation for improved service delivery.

The Board recessed at 9:23 a.m. for the purpose of the Health & Human Services Board.

HEALTH & HUMAN SERVICES BOARD:

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the Health & Human Services accounts payable totaling \$177,562.87. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to approve a new Purchase of Service Agreement with Katallasso Group for out of home placement services effective 6/10/24 – 12/31/2024 (\$10,200). Motion carried.

Under Health & Human Services updates Gemo Alvarado-Guerrero (Hormel Foods), Holly Lanke (United Way) and Jennie Crews (Mower Health & Human Services) provided a Hometown Food Security Project update. The project started in May 2022 and to date the project impact has been to pilot a mobile food pantry (serving 66 households), increasing the participation in the weekend snack pack program (from 500 to 800 per week); increasing SNAP awareness; and establishing and staffing a Hometown Food Security office for coordinating various food resources and volunteer communications to eliminate potential duplication of efforts and maximizing available resources.

Also, under department updates Division Manager Pam Kellogg provided an Opioid Committee progress update. The committee is still in the formation / planning stage establishing a diverse set of members, developing Bylaws, attending community events for awareness and distributing a county-wide survey to collect community input on how the funds should be used. The committee has been going through strategic planning and SWOT analysis. Designated funding priorities have been identified as 1) Treatment and Recovery, 2) Prevention, 3) Criminal Justice Law Enforcement and 4) Harm Reduction.

It was noted that Health & Human Services Director Crystal Peterson has been invited to participate on the Salvation Army Board.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the following Purchase of Service Agreements renewals effective July 1, 2024 through June 30, 2025 for Housing Support Services:

Adams Senior Living Solutions	Cardinal of Minnesota	Cottages of Dakota	EON, Inc.	Wildwood Grove
Glendalough of Austin	Hanson, Diane	Independent Management Services	Inisfail, Inc.	
Lang's Board & Lodge	Legacy of Brownsdale	Lutheran Social Services	MSOCS	
Meadow Manor	Our House, LLC	Sacred Heart Center	Skinness, Julie	

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to adjourn the Health & Human Services Board meeting at 10:04 a.m. Motion carried.

COUNTY BOARD

The Regular Session of the Board was reconvened at 10:04 a.m. for regular business items.

The Board recessed at 10:05 a.m. for the purpose of a public hearing.

The Chair called the Public Hearing to order at 10:05 a.m. regarding a Housing Tax Abatement application of Lowell & Ruth Larson for a single-family home located at Block 2, Lot 5 Boe Subdivision, Adams, MN (PIN 21.016.0110)

County Administrator Trish Harren Gjersvik reviewed the application and recommended approval.

The Applicant Lowell Larson was present remotely and did not speak due to technical difficulties. No one spoke for or against the Larson housing tax abatement application.

The Chair closed the Public Hearing at 10:07 a.m. regarding the Larson Housing Tax Abatement application.

The Chair called the Public Hearing to order at 10:07 a.m. in regard to CUP #917A, of Jessica Smidt and Matthew Smidt, landowner(s) and petitioner(s) for an amendment to CUP #917 to increase capacity to 30 dogs and provide additional dog training services, plus original approval to operate a dog training and boarding facility(kennel) for clients using existing accessory building(s) on the property located in Section 7, Racine Township.

Valerie Sheedy, Assistant Public Works Director, reviewed the permit and Planning Commission recommendations.

The Petitioner was not present. No one spoke for or against CUP #917A

The Chair closed the Public Hearing at 10:12 a.m. in regard to CUP #917A of Jessica Smidt and Matthew Smidt.

The Chair called the Public Hearing to order at 10:12 a.m. in regard to CUP#979 of Thomas J. Stejskal Rev. Lvg Trust Landowner(s), and Stag Moose Solar LLC a wholly owned subsidiary of OneEnergy, Petitioner(s), for a 3MW Ground-Mount Solar Farm in Section 12, Clayton Township.

Valerie Sheedy, Assistant Public Works Director, reviewed the permit and Planning Commission recommendations.

Representatives for the Petitioner were present and spoke in favor of CUP #979. No one else spoke for or against CUP #979.

The Chair closed the Public Hearing at 10:19 a.m. in regard to CUP #979 of Stag Moose Solar LLC.

The Chair called the Public Hearing to order at 10:19 a.m. in regard to CUP #978 of CHS, Inc., Landowner and Petitioner, who has petitioned the Mower County Board of Commissioners to allow for the addition of a liquid fertilizer plant to the existing dry fertilizer plant in Section 33, Frankford Township.

Valerie Sheedy, Assistant Public Works Director, reviewed the permit and Planning Commission recommendations.

Representative for the Petitioner was present and spoke in favor of CUP #978. No one else spoke for or against CUP #978.

The Chair closed the Public Hearing at 10:23 a.m. in regard to CUP #978 of CHS, Inc.

The County Board reconvened its regular session at 10:23 a.m.

Date: June 11, 2024

Res. #52-24

**RESOLUTION APPROVING TAX ABATEMENT
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 11, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Lowell and Ruth Larson are the owner(s) of certain property within Mower County, legally described as follows:

Block 2, Lot 5 Subd CD 21016 Boe Subdivision, Adams, MN (PIN 21.016.0110)

WHEREAS, Lowell and Ruth Larson have made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on June 11, 2024 before the Mower County Board of Commissioners, on said application.

WHEREAS, Lowell and Ruth Larson have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.

2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30th of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the "original value." Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 11th day of June, 2024.

Date: June 11, 2024

Res. #53-24

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 11, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission, having presented to the Mower County Board of Commissioners, CUP #917A, by Jessica Smidt and Matthew Smidt Landowner(s), and Petitioner(s), who have petitioned the Mower County Board of Commissioners to allow for the site to be used for:

Amendment to CUP 917: Increase capacity to 30 dogs & provide additional dog training services, plus original approval to operate a dog training & boarding facility(kennel) for clients using existing accessory building(s) on the property.

Located in Mower County, Minnesota and legally described as:

Tax Legal: Section 07 Township 104 Range 014 E647FT S538FT N1381.68FT E1/2
NW1/4 7.99AC

(Full legal description on file in the office of Environmental Services.)

And identified per Mower County tax records as parcel 15.007.0010; and

WHEREAS, Notice having been duly given, a public hearing was held on the matter on June 4, 2024, at 5:30 p.m. in the Mower County Government Center, Board Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice having been duly given, a public hearing was held on June 11, 2024 before the Mower County Board of Commissioners, on said petition; and

WHEREAS, the County Board has received the Findings of Fact; and

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the Office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all local, state, and federal regulations regarding the proposed use, including but not limited to policies and procedures concerning animal health and welfare; and
2. The conditional use permit shall become void if the use is established, but then discontinued for a period of one (1) year. (Refer Section 14-36 Discontinuance). A conditional use permit shall become void two (2) years from the date of approval by the County Board if no construction pertaining to the use has begun, or the use has not been established. For the purposes of this provision, construction shall include the installation of footings, slab, foundation, posts, walls, or other portions of a building. Site preparation, land clearing or the installation of utilities shall not constitute construction; and
3. A Zoning Permit shall be obtained prior to any new construction or alteration of any existing structure on the property; and
4. Access to the site shall utilize existing property access route. Any new access points may require the owner to obtain a driveway and/or access permit from the Local Road Authority, and may also require additional 911 addressing; and
5. The Owner/Applicant shall keep the site in a neat, orderly, and aesthetically pleasing condition; and
6. The Owner/Applicant shall work cooperatively with Mower County to mitigate any issues brought to the attention of the County that are found to be legitimate and valid that may create a nuisance to adjoining landowners from the proposed use, including barking or other nuisance conditions that may be a result of the proposed use; and
7. The Owner/ Applicant shall provide adequate area onsite to park, back, turn-around, or etc. so as to not create a nuisance or hazard to the traveling public. Vehicles cannot be parked or backed onto the premises from the road or its right-of-way; and
8. Signage shall comply with property line setbacks and Ordinance Section 14-18.3 B(3) for Home Occupations, which states Only one (1) non-illuminated sign, not to exceed twelve (12) square feet in area, shall be allowed in conjunction with the home occupation, as regulated by Section 14-147 (b); and
9. The facility is permitted for dog training, client boarding of up to thirty (30) dogs, and small retail sales such as food, toys, training tools as part of the services offered. No grooming, breeding, commercial kenneling, or other similar use is allowed; and
10. Owner shall maintain current vaccination records for animals that are trained or boarded at the facility; and
11. Dogs must be kept under safe and humane conditions at all times. Upon request, Mower County and/or its representatives shall be granted access enter the facility and review conditions; and

12. Hours of operation are not established and may be designated at Owners convenience; it is understood the intent is for evening and weekend training; and
13. The floor drain in the lower level of the barn shall be sealed off. Any waste generated by the training or boarding facilities, be that solid waste or wastewater, shall be properly disposed of in accordance with the rules governing such waste. Any vermin, flies, or other pests must be controlled; and
14. No burying of waste material is allowed and to do so would be in violation of MPCA Regulations and Mower County Solid Waste Ordinance; and
15. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit.

This permit is issued in accordance with Section 14-51 (f) Kennels and (q) Extended Home Occupation of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 11th day of June, 2024.

Date: June 11, 2024

Res. #54-24

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Sparks, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 11, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission, having presented to the Mower County Board of Commissioners, CUP #979, by Thomas J. Stejskal Rev. Lvg Trust Landowner(s), and Stag Moose Solar LLC a wholly owned subsidiary of OneEnergy, Petitioner(s), who have petitioned the Mower County Board of Commissioners to allow for the site to be used for:

3MW ground-mount solar farm

Located in Mower County, Minnesota and legally described as:

Tax Legal: Section 12 Township 102 Range 015 NE1/4; EXC W1135FT N568FT S1013FT; & EXC N328.16FT W295.16FT NW COR IN DOC#648294
(Full legal description on file in the office of Environmental Services.)
And identified per Mower County tax records as parcel 04.012.0011; and

WHEREAS, Notice having been duly given, a public hearing was held on the matter on June 4, 2024, at 5:30 p.m. in the Mower County Government Center, Board Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice having been duly given, a public hearing was held on June 11, 2024 before the Mower County Board of Commissioners, on said petition; and

WHEREAS, the County Board has received the Findings of Fact; and

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the Office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all local, state, and federal regulations regarding the proposed use including Mower County's zoning ordinance; and
2. The conditional use permit shall become void if the use is established, but then discontinued for a period of one (1) year. (Refer Section 14-36 Discontinuance). A conditional use permit shall become void two (2) years from the date of approval by the County Board if no construction has begun or the use has not been established. For the purposes of this provision, construction shall include the installation of footings, slab, foundation, posts, walls or other portions of a building. Site preparation, land clearing or the installation of utilities shall not constitute construction; and
3. A Zoning Permit shall be obtained prior to any construction of any structure on the property; and
4. 911 addressing is required to be obtained through the Mower County Highway Dept. before construction if the site is not already assigned an E911 location; and
5. Access to the site via the township road must be approved by the Local Road Authority;
6. Wetland Review required: Petitioner must contact the Mower County SWCD regarding the Wetland Conservation Act and provide the County a copy of one of the following:
 - a. A "No Loss Determination" (no wetlands on site).
 - b. A "Wetland Exemption" (the act does not apply).
 - c. A "Wetland Replacement Plan" approval.
7. The Owner/Applicant shall keep the site in a neat, orderly and aesthetically pleasing condition; and
8. The Owner/Applicant shall work cooperatively with Mower County to mitigate any issues brought to the attention of the County that are found to be legitimate and valid that may create a nuisance to adjoining landowners from the proposed use, and
9. The Owner/Applicant shall abide by all road and bridge weight restrictions or postings that apply to roads used as an ingress/egress to the property. The Owner/Application shall be liable for any road damages as a result of this operation as stated under MN Statute 169.88; and
10. The Owner/ Applicant shall provide adequate area onsite to park, back, turn-around or etc to not create a nuisance or hazard to the traveling public. The vehicles cannot be parked or backed onto the premises from the road or its right-of-way; and
11. The Owner/Applicant shall be required to provide dust control (not to utilize used oil (illegal)) so as not to create a nuisance to neighboring property from the additional traffic; and
12. No burying of waste material is allowed and to do so would be in violation of MPCA Regulations and Mower County Solid Waste Ordinance; and
13. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit.
14. The solar array project owner shall be responsible for repair of any damages caused by this project or construction of this project to subsurface drainage tiles. It is their responsibility to maintain the currently functioning drainage system in its current or better condition. The solar array project owner shall also maintain water flows and stormwater runoff caused by this project onto the property from which it originates so as not to create flooding or nuisances to neighboring landowners.

This permit is issued in accordance with Section 14-18.7 - Conditional Use Permit (CUP) required: Mower County requires solar farms and solar gardens to obtain a CUP in the Agricultural District. of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 11th day of June, 2024.

Date: June 11, 2024

Res. #55-24

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 11, 2024 at the Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission, having presented to the Mower County Board of Commissioners, CUP #978, by CHS, Inc. Landowner and Petitioner, who has petitioned the Mower County Board of Commissioners to allow for the site to be used for:

Adding a liquid fertilizer plant to existing dry fertilizer plant.

Located in Mower County, Minnesota and legally described as:

Tax Legal: Section 33 Township 103 Range 014 E933.47FT S933.47FT SE1/4 SE1/4
(Full legal description on file in the office of Environmental Services.)
And identified per Mower County tax records as parcel 06.027.0036; and

WHEREAS, Notice having been duly given, a public hearing was held on the matter on June 4, 2024, at 5:30 p.m. in the Mower County Government Center, Board Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice having been duly given, a public hearing was held on June 11, 2024 before the Mower County Board of Commissioners, on said petition; and

WHEREAS, the County Board has received the Findings of Fact; and

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the Office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all state, federal and local regulations regarding the proposed use, which may include, but not be limited to; a spill containment system, an NPDES Storm

water Permit; permits or licensures from the Minnesota Department of Agriculture; permits or licensures from the MPCA; Mower County Zoning and Septic System Permits.

2. The applicant shall construct buildings in accordance with handicap accessibility codes as required by law and those amenities shall be appropriately marked.
3. A septic system shall be designed and installed to support the proposed use in accordance with MN Rules 7080 and the Mower County Subsurface Sewage Treatment System Ordinance. The applicant shall discuss their current and potential future needs for the design of the septic system upfront with a licensed contractor so the system can be appropriately designed to the end-use capacity. A secondary site shall also be located on the property for placement of a future septic system, when the first one fails. This site shall be mapped and placed on record with the septic permit. This secondary site shall be protected from development and compaction which would render it useless.
4. The applicant shall demonstrate prior to opening that appropriate and acceptable measures shall be established for sewer, water, and proper waste disposal.
5. The Owner/Applicant shall keep the site in a neat, orderly, and aesthetically pleasing condition. The site shall not be used as a junk or scrap yard.
6. The Owner/Applicant shall properly contain all waste. If any waste material is subject to blowing the applicant shall contain any blowing or loose garbage/debris onsite by any means necessary which may include perimeter fencing.
7. The Owner/ Applicant shall provide adequate area onsite to park, back, or turn-around to not create a nuisance or hazard to the traveling public. Vehicles cannot be parked or backed onto the premises from the road or its right-of-way.
8. Transport vehicles, providing in-coming product shall not be stored on the proposed site for more than 24-hours.
9. The Owner/Applicant shall be required to provide dust control at their cost (not to utilize used oil, which is illegal) so as not to create a nuisance to neighboring property from the additional traffic.
10. The Owner/Applicant shall abide by all road and bridge weight restrictions or postings that apply to roads used as an ingress/egress to the property.
11. The Owner/Applicant shall be liable for any road damages because of this operation as stated under MN Statute 169.88.
12. A new turn lane and a new bypass lane shall be designed and constructed by the applicant, at the applicant's cost, to modify the roadway geometry at the new driveway/site access point. The design shall conform to MN/DOT standards. Plans and specifications for the construction shall be prepared and signed by an Engineer Registered in the State of Minnesota. The signed plans shall be submitted to the County for their review and shall be modified as necessary subject to the County's review, prior to the construction. *This was completed as part of CUP 817.*
13. 911 Addressing and/or additional driveway access from County Roads must be obtained from the Mower County Highway Department and may include fees.
14. An emergency response plan shall be submitted to the local fire department(s), law enforcing agencies, and the Mower County Emergency Management and the Planning and Zoning Office for review and inclusion of department files for the proposed property.

Information shall include spill prevention and clean up, considering topography, tiles lines, and runoff.

15. All lighting shall be directed downward to minimize glare to adjacent properties and public roadway. Lighting plans shall be included in the final site plan for review by the zoning administrator prior to signing zoning permits.
16. Precautionary measures consisting of a locked entrance(s) shall be required to prevent unlawful access to the chemicals stored.
17. Signage must comply with the Mower County Ordinance and must be located out of road rights-of-way. The sign(s) shall be always kept in a neat and tidy condition and kept free of any noxious weeds.
18. Parking and loading requirements of the Mower County Zoning Ordinance shall be met or exceeded. Refer to Ordinance Sections 14-14 thru 14-15.
19. Expansion or addition to the facility shall require an amendment to the conditional use permit.
20. A conditional use permit shall become void two (2) years from the date of approval by the County Board if no construction has begun or the use has not been established.
21. This Conditional Use Permit shall lapse and shall be no longer valid upon one-year of non-use.
22. The Owner/Applicant shall work cooperatively with Mower County to mitigate any issues brought to the attention of the County that are found to be legitimate and valid that may create a nuisance to adjoining landowners from the proposed use.
23. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit.

This permit is issued in accordance with Section Div. 2, Agricultural District, Section 14-51 (m) Agriculturally-oriented business of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 11th day of June, 2024.

Assistant Public Works Director Valerie Sheedy provided a status update regarding the Comprehensive Plan indicating that a Memorandum of Agreement between Mower County, the City of Austin and the Development Corporation of Austin d/b/a Austin Community Charitable Fund had been prepared for the Board's review and approval that outlines the parameters, roles and responsibilities of the comprehensive plan project for each entity and acknowledging the professional services agreement between the selected consultant Short Elliott Hendrickson, Inc. and the Austin Community Charitable Fund.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to enter into the Memorandum of Agreement with the City of Austin and the Austin Community Charitable Fund that sets forth the understanding for each participant the fiscal contributions, roles, responsibilities and decision making with regards to the joint comprehensive plan(s) process and further consents to and acknowledges the Professional Services contract between

Short Elliott Hendrickson Inc. (SEH), the selected consultant, and Austin Community Charitable Fund that authorizes and describes the scope, schedule and payment conditions for the consultant's work on the Mower County-City of Austin Comprehensive Plans project. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Austin Automotive LLC	2,891.06	LSQ Funding Group, LLC	3,981.32
Blue Cross Blue Shield of MN & Blue Plus	186,590.84	NUSS Truck & Equipment	2,147.63
City Concrete Company	2,178.00	Petroblend Corp.	6,094.79
Commissioner of Transportation	4,741.74	SEMCET	7,878.56
Consolidated Correctional Foodservice	19,655.00	SGTS Inc	2,476.50
DataWorks Plus LLC	2,411.61	Sharrow Lifting Products	2,225.73
David C Patterson Plumbing LLC	3,089.07	South Central College	3,670.34
Dell Marketing L P	11,488.50	Tiny's Body Shop	5,185.40
Driftless Pathways, LLC	15,000.00	Ulland Brothers Inc.	7,039.06
Fox Electric Company	3,412.56	Vanguard Appraisals Inc	16,425.00
Freeborn County Co-Operative Oil Co.	9,544.15	Village Ranch Inc	15,743.55
Hanson Tire Of Austin Inc	2,046.96	Voigt Plumbing and Backflow, LLC	2,000.00
Healthiest You	3,440.00	Ziegler, Inc	4,254.59
Leadership Development Resources	5,380.00	69 Payments less than 2000	37,269.12
		Final Total:	388,261.08

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to award the low quote (\$15,151) of Sun Control of Minnesota to apply energy saving window tinting at the main entrance of the Justice Center. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the Justice Center Square Reservation Agreement form to be obtained from the user when the use permit for the Justice Center green space is granted. Motion carried.

Date: June 11, 2024

Res. #56-24

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 11, 2024 at the Government Center, Austin, Minnesota.

WHEREAS severe storms and high wind impacted the population of Mower County and its cities, townships, public utilities and electric cooperatives; and

WHEREAS the storm event has caused a substantial number of disruptions in the power distribution systems; and

WHEREAS the Mower County Sheriff's Office, Division of Emergency Management requests the Mower County Board of Commissioner to declare Mower County in a State of Peacetime Emergency for the May 21, 2024 severe storms,

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners declares Mower County in a State of Peacetime Emergency for conditions resulting from severe storm event of May 21, 2024 and continuing.

Passed and approved this 11th day of June, 2024.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to approve the Prodigy Solutions Commissary Software, Hardware, and Fulfillment Contract subject to review by County Attorney effective 7/14/2024 – 7/13/2027. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to amend the 2024 staffing levels to include one additional (1 FTE) 911 Public Safety Telecommunicator in the Sheriff's office to serve as a mid-shift "float" position to assist with department needs and reduce mandatory overtime. Motion carried.

Under Committee Reports Commissioners Glynn, Mueller and Ankeny reported their attendance at the District IX meeting on 6/3. In addition, Commissioner Glynn reported she had attended a Building Committee meeting on 6/4 and the SEMCAC meeting on 6/10. Commissioner Mueller reported he attended the Personnel Committee, the Planning Commission Meeting and the Fair Board meeting all on 6/4 and the SE MN Emergency Communications JPB on 6/10. Commissioner Sparks reported he will be attending future meetings but nothing to report today. Commissioner Reinartz reported he attended the Personnel Committee meeting on 6/4. Commissioner Ankeny reported he attended the SEMREX meeting on 6/7 noting that prices for materials are relatively flat.

The Chair adjourned the meeting at 11:23 a.m. The next meeting is scheduled for June 25, 2024 at 9:00 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: John Mueller Chairperson

Attest:

By: Lisa Gjusvik
Clerk/Administrator