

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

August 22, 2023

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session August 22, 2023 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Chair Mike Ankeny, Vice-Chair Jerry Reinartz, John Mueller, Dan Sparks and Polly Glynn. Also in attendance were County Administrator Trish Harren Gjersvik, Executive Assistant Denise Barthels, and Austin Daily Herald Editor Eric Johnson (remote).

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the amended agenda with requested additions 1) Rescind the 8/8/23 action that approved the Chateau Speedway liquor license and include under general business today to approve the liquor license with new effective date and 2) approve amendments to the 2023 Committee Appointments. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the consent agenda as presented:

1. Approve Minutes of August 8, 2023
2. Set date for Employee Years of Service Recognition Breakfast - 9/26/23 @ 7:30 a.m.
OR October 10, 2023 at 7:30 a.m. (*preferred*)

Motion carried.

Sheriff Steve Sandvik provided the Board with a department update providing a year in review for the Sheriff's Office departments of patrol, dispatch and jail. A noteworthy change was the formation of an independent Records Division separate from Dispatch. Historically Records staff also served as Dispatchers intermittently. However, the positions have both evolved to require distinct and complex skills that make it difficult to step in a fill a shift. The Sheriff provided staff response statistics that demonstrated the high volume of incidents within the county and commended the staff. Staffing the jail continues to be a struggle here and across the state and the department is working with Human Resources to develop an incentive and retention plan. Lastly, the new State cannabis law provides unique challenges in consideration of the Federal law especially related to the operation of the jail and the classification of inmate personal property.

Social Worker Desirae Meyer was recognized for 10 years of service at Mower County.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to approve the Health & Human Services accounts payable totaling \$219,587.01. Motion carried.

Motion made by Commissioner Mueller, seconded by Commissioner Reinartz, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Austin Automotive LLC	4,054.52	Marston Consulting Group, LLC	7,000.00
Cedar Valley Services, Inc	58,936.63	Mayo Clinic -Rochester	33,268.93
Charm-Tex Inc	2,768.24	MEIGS Paving	71,718.27
CivicPlus, LLC	12,861.70	Midwest Monitoring & Surveillance	3,668.35
Department Of Corrections	37,180.00	Minnesota Dept Of Agriculture	150,000.00
Donnelly Law Firm, PLLC	4,156.25	Napa Auto Parts	7,114.14
Fox Electric Company	5,381.75	Prairie Lakes Youth Programs Secure	10,921.63
Freeborn County Co-Operative Oil Co.	25,743.62	Stantec Consulting Services Inc.	2,763.00
Gallagher Benefit Services Inc	4,000.00	TraffiCalm Systems, LLC	16,244.64
Harbaugh Septic LLC	6,440.00	Village Ranch Inc	7,677.47
Healthiest You	3,240.00	Zarnoth Brush Works, Inc.	2,819.80
Insight Direct USA, Inc	11,885.86	87 Payments less than 2000	51,913.92
J & S Repair Inc	3,367.50	Final Total:	545,126.22

Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Sparks, to accept the Master's Touch's proposal for Truth in Taxation mailing. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Mueller, to accept the Master's Touch's proposal for 2024 Tax Statement/Valuation Notices. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to accept the 2022 Emergency Management Performance Grant effective January 1, 2022 through December 31, 2023 (\$30,225 with a required match). Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to rescind the August 8, 2023 approval of Chateau Speedway 1956 LLC seasonal full liquor license effective August 1, 2023 through October 31, 2023. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to approve Chateau Speedway 1956 LLC seasonal full liquor license effective August 11, 2023 through October 31, 2023. Motion carried.

Motion made by Commissioner Mueller, seconded by Commissioner Reinartz, to amend the 2023 Board Committee Appointments by replacing Dan Sparks with Polly Glynn on the Finance and Audit Committee and by replacing Dan Sparks with Trish Gjersvik on the Assoc. of MN Counties Economic Development, Workforce & Housing Policy Subcommittee. Full list of current committee appointments is on file on County Administration and on the Mower County website at www.co.mower.mn.us Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Mueller, to approve the 2024 County Veterans Service Office Operational Enhancement Grant

agreement (CVSO Grant Agreement) effective July 1, 2023 through June 30, 2024 (\$10,000) and authorize signatures. Motion carried.

Mike Hanson, Public Works Director, presented bid information received for project CP 50-23-11.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to award the low bid of Subsurface, Inc. with a bid of \$434,665.00 on project CP 50-23-11 and authorize the project to commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Human Resource Director Kris Kohn presented several requests for the board's review and approval.

Motion made by Commissioner Reinartz, seconded by Commissioner Mueller, to reallocate 1 FTE in Health & Human Services Child Support Unit to a Lead position. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Sparks, to reallocate 1 FTE in Health & Human Services Accounting Unit to that of a Lead position. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to add one additional FTE Community Health Worker in Health & Human Services for a total of 3 Community Health Worker positions. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Mueller, to reallocate 1 FTE in the Assessor's department to that of a Lead position. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve a non-precedent setting Memorandum of Agreement with UAW to allow an employee in good standing to temporarily work as a Facilities Technician in another union until re-establishing a Class A license required for the position of Maintenance Equipment Operator. Motion carried.

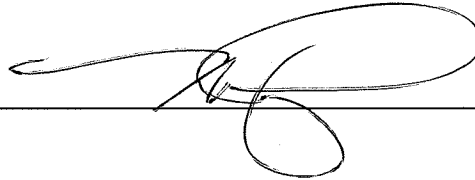
Under Committee Reports all the commissioners reported on attending the fair opening ceremony on August 8 and Commissioner Mueller and Commissioner Reinartz attended a Personnel Committee meeting on August 8. On August 9 Commissioner Glynn and Commissioner Sparks attended a Buildings & Grounds Committee meeting. Also on August 9 Commissioner Ankeny attended the ground-breaking ceremony for the 1st & 3rd Apartment complex in Austin. On August 11 Commissioner Glynn attended a SEMCAC meeting reporting that a construction management firm had been selected for the new facilities in the prior KAAL building. Commissioner Glynn and Commissioner Ankeny met with Ms. Snee regarding the Hometown Food Security Project. On August 10, Commissioner Glynn attended the SEMN Emergency Management meeting virtually and on August 14 a SWCD meeting. Commissioner Glynn also reported on having

met with Dan Conway for a discussion regarding age friendly communities and work areas. Commissioner Sparks and Commissioner Ankeny attended Finance Committee meetings to discuss the 2024 budget on August 15, 16, 17, 18 & 21. Commissioner Reinartz attended a Senior Center meeting on August 18. On August 14 Commissioner Mueller attended the SE MN Emergency Communications Joint Powers Board.

The Chair adjourned the meeting at 11:04 a.m. The next meeting is scheduled for September 5, 2023 at 1:00 p.m.

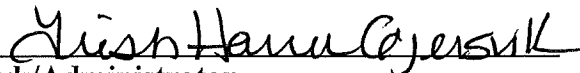
THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____



Chairperson

Attest:

By: 
Clerk/Administrator